



**ANNUAL REPORT  
FOR THE FINANCIAL YEAR 2008/9**

# TABLE OF CONTENT

## PART ONE – PERFORMANCE REPORT IN TERMS OF MSA and MFMA

<b>CHAPTER 1</b>	<b>Page</b>
1. INTRODUCTION	3
2. OVERVIEW OF THE MUNICIPALITY	3
 <b>CHAPTER 2      PERFORMANCE HIGHLIGHTS</b>	
1. PERFORMANCE HIGHLIGHTS	5
2. PERFORMANCE OF SERVICE PROVIDERS	7
3. SERVICE DELIVERY BACKLOGS	10
4. USE OF CONDITIONAL GRANTS	11
 <b>CHAPTER 3      ORGANISATIONAL AND HUMAN RESOURCE MANAGEMENT</b>	
1. STRUCTURE AND FUNCTIONING OF COUNCIL	13
2. CORPORATE SUPPORT SERVICES	14
3. DESCRIPTION OF THE HUMAN RESOURCES FUNCTION	14
4. ORGANISATIONAL DESIGN, CAPACITY AND EMPLOYMENT EQUITY	15
5. NUMBER AND COST TO EMPLOYER OF ALL MUNICIPAL STAFF EMPLOYEE	16
6. TRENDS OF TOTAL PERSONNEL EXPENDITURE	17
7. NUMBERS OF STAFF PER FUNCTION	17
8. SKILLS LEVELS OF EDUCATION ATTAINED BY STAFF	20
9. NUMBER AND NAMES OF PENSION AND MEDICAL FUNDS	34
10. INFORMATION AND COMMUNICATION TECHNOLOGY SYSTEMS	36
 <b>CHAPTER 4      FUNCTIONAL AREAS SERVICE DELIVERY REPORTING</b>	
<b>1. FUNCTIONAL AREAS</b>	<b>37</b>
1.1. CORPORATE SUPPORT SERVICES	37
1.2. INFRASTRUCTURAL DEVELOPMENT AND MANAGEMENT	37
1.3. PLANNING AND HUMAN SETTLEMENT	39
1.4. LOCAL ECONOMIC DEVELOPMENT	39
1.5. COMMUNITY DEVELOPMENT	39
1.6. PUBLIC SAFETY	40
1.7. FINANCE	40

## **2. SERVICE DELIVERY REPORT**

	<b>42</b>
2.1 BASIC SERVICE DELIVERY	42
2.2 MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT	51
2.3 LOCAL ECONOMIC DEVELOPMENT	51
2.4 FINANCIAL VIABILITY	53
2.5 GOOD GOVERNANCE	54

## **PART TWO**

Financial Statements (Separate Report)

## **CHAPTER 5**

<b>Annual Performance Report for RWST</b>	<b>60-78</b>
---	--------------

# CHAPTER 1

## PART ONE: PERFORMANCE REPORT

### 1. INTRODUCTION

This Annual Report was compiled in line with the requirements of the Municipal Finance Management Act 56 of 2003 (MFMA) and Municipal System Act 32 of 2000 as amended (MSA). The purpose of this Report is to provide feedback:

- a. on activities of the Municipality and the Municipal entity;
- b. to provide a report on performance, and
- c. to promote accountability to the community for the decisions made though the financial year ended 30 June 2007

**The Annual Report includes:**

- a. the municipal functional performance reports;
- b. the annual financial statement of the municipality;
- c. the auditor general's report on municipal performance measures and financial audit report; including any corrective action taken or to be taken by the Municipality on issues raised in the audit reports.
- d. the accounting officer's assessment of any arrears on municipal taxes and service charges;

In terms of the processes prescribed by the MFMA, the Executive Mayor must within seven months after the end of the financial year table in Council the Annual Report of the Municipality. After the Annual Report is tabled the Accounting Officer must make the Annual Report public; and invite the local community to submit representations. After consultation Council must in an open meeting consider the oversight report on the annual report with all submissions made by Community and organs of state.

### 2. OVERVIEW OF THE MUNICIPALITY

Rustenburg Local Municipality (RLM) is one of five local municipalities within the **Bojanala Platinum District Municipality** in the North West Province. RLM is divided into 36 wards and has a total population of more than 395 761 people with 54.19% males and 45.9% females. The town of Rustenburg within the municipality is reputed to be one of South Africa's fastest growing urban areas with an annual compound economic growth rate of 8 % between 2002 and 2005. This significant growth is largely attributed to the impact of the world's three largest platinum mines in the immediate vicinity of the town, namely, Anglo Platinum, Impala Platinum and Lonmin. With approximately 97% of the total platinum production occurring in Rustenburg, the mining sector provides around 50% of all formal employment.

While North West is better known for production of the platinum group of metals, the municipality has other features that make it unique from an environmental perspective. The municipality has distinguishable ecological features and habitats including mountainous areas, wetlands, streams and rivers, dams, indigenous woodlands, and grasslands which support a vast array of biomes. It is home to the Magaliesberg mountain range which forms part of the Magaliesberg Protected Natural Environment, the Vaalkop Nature, and the Kgaswane Mountain Reserves.

These areas of natural beauty support a diversity of plant and animal species which make RLM attractive and enhance its tourism appeal. The municipality has a wide array of land uses including mining, agriculture, tourism, industrial, recreational, commercial, residential etc. It also has a number of sites known for their archaeological, historic and cultural value.

## CHAPTER 2

### PERFORMANCE HIGHLIGHTS

#### 1.PERFORMANCE HIGHLIGHTS

This chapter provides a brief overview of the performance highlights of the Municipality:

2007/08	2008/09
<b>WATER AND SANITATION</b> <ul style="list-style-type: none"> <li>7137 households were provided for the first time in FY 2007/08 with at least a potable water supply within 200m of the dwelling</li> <li>New water connections were made in the Water Service Authority (WSA) Areas</li> <li>3264 households were provided for the first time in FY 2007/08 with at least a ventilated improved pit-latrine (VIP)</li> </ul>	<b>WATER AND SANITATION</b> <p>Areas identified for provision are at different stages of completion.</p> <p>2263 households were provided for first time in FY 2008/09 with at least a ventilated improved pit-latrine.</p>
<b>ELECTRICITY</b> <p><b>New electricity connections</b> A total of 3366 new electricity connections were made within the licensed area of electricity supply of Rustenburg Municipality and the installations were as follow:</p> <ul style="list-style-type: none"> <li>2824 connections on bonded houses</li> <li>542 connections for Boitekong Ext 23</li> </ul> <p><b>Electricity purchased and Metered</b></p> <ul style="list-style-type: none"> <li>A total of 225 464 024 kWh of electricity was bought from ESKOM.</li> <li>The metered electricity amounted to 211 936 181 kWh.</li> </ul> <p><b>ELECTRICITY IMPROVEMENTS</b></p> <p>1) <b>Upgrading Of Substations</b></p> <p>The following substations were upgraded:</p> <ul style="list-style-type: none"> <li>o Kameelboom substation R1.4 million</li> <li>o Park II substation R 1.083 million</li> </ul>	<b>ELECTRICITY</b> <p><b>New electricity connections</b> A total of 3190 new electricity connections were made within the licensed area of electricity supply of Rustenburg Municipality and the installations were as follows:</p> <ul style="list-style-type: none"> <li>1000-Connections at Seraleng</li> </ul> <p><b>Electricity purchased and Metered</b></p> <p>A total of 320 836 028 kWh of electricity was bought from ESKOM</p> <p><b>ELECTRICITY IMPROVEMENTS</b></p> <p><b>Upgrading Of Substations</b></p> <p>The following substations were upgraded:</p> <ul style="list-style-type: none"> <li>▪ Alpha-Replace 11Kv Switchgear &amp; equipment @ R452,569</li> <li>▪ Amie Coetzee-Replace Equipment R649,097</li> <li>▪ Bravo-Replace 11Kv Switchgear &amp; Equipment R919,694</li> <li>▪ Donkerhoek-Replace 11Kv</li> </ul>

<p>2) <b>Streetlights</b></p> <p>An amount of R 2.796 million was spent for the installation of streetlights in different areas. 68 high mast lights were installed in different areas.</p>	<p>Switchgear &amp; Equipment R1,200,000</p> <ul style="list-style-type: none"> <li>▪ Huis Voster –Replace 11Kv Switchgear &amp; Equipment R876,357</li> <li>▪ Industries -2x20Mva x 33/11Kv Xfr &amp; Equipment 6,237,312</li> <li>▪ Joubert Plein-Replace 11Kv Switchgear &amp; Equipment R1,173,680</li> <li>▪ Koorsboom-Replace 11Kv Switchgear &amp; Equipment R142,399</li> <li>▪ Park -3X 20Mva X33/11Kv Xfms &amp; Equipment.</li> </ul> <p>(2) <b>Streetlights</b></p> <p>34 new high mast lights were installed during the financial year under review.</p>
<p><b>WASTE MANAGEMENT</b></p> <p>In the financial year under review, 982 households in Boitekong Ext 23 were provided for the first time with a weekly refuse collection service.</p> <p>BKS has been appointed as consultants for the Design and construction monitoring of the transfer stations, Closure and rehabilitation of the illegal communal landfill site.</p> <p>Reclaim Recycling company has been appointed as a service provider for the collection of recyclables within the municipal buildings.</p> <p>The current Town lands Landfill Site will then be closed and rehabilitated.</p> <p>It is envisaged that Waste Management services in RLM will be extended and improved over the next few years. The efficiency and cost effectiveness of services will be addressed in line with the approved IWMP.</p> <p>The current Town lands Landfill Site will then be closed and rehabilitated.</p>	<p><b>WASTE MANAGEMENT</b></p> <p>Extension of the waste refuse collection is depended on the approval of the Section 78 process by Council.</p>

<p><b>ROADS</b></p> <ul style="list-style-type: none"> <li>• 56 kilometers of new roads were provided for construction in FY 2007/08.</li> <li>• 523.9 kilometers of roads (for which RLM is responsible for) were maintained and rehabilitated during FY 2007/08.</li> <li>• R101, 455,610 of Capital Budget was allocated to roads (asset replacement, refurbishment and rehabilitation) in FY 2007/08.</li> <li>• R43, 761,300 of Operating Budget was allocated to road maintenance in FY 2007/08.</li> <li>• R 44 484 707 of Operating Budget was spent on road maintenance in FY 2007/08.</li> </ul>	<p><b>ROADS</b></p> <p>42,65Km</p> <ul style="list-style-type: none"> <li>▪ Cashan Ext.3 internal roads -3km is 100% complete</li> <li>▪ Lethabong roads and stormwater (6km) on Progress-100% complete</li> <li>▪ Monakato roads and stormwater (2km) on progress-90%=5,4 km</li> <li>▪ Boitekong Ext 23 roads 6Km-EPWP contractors-90%=5.4Km complete</li> <li>▪ Rankelenyane internal road-(3Km) completed.</li> <li>▪ Phatsima roads and stormwater (6.4Km) on progress-92=5.8 Km complete.</li> <li>▪ Bethanie roads and stormwater (5Km) on progress-94%=4.75Km complete.</li> <li>▪ Berseba roads and stormwater (5Km) on progress-41% 2.55Km complete.</li> <li>▪ Makolokwe roads and stormwater (5Km) on progress-95%=4.75Km complete.</li> <li>▪ Mabitse roads and stormwater (5Km) on progress-35%=1.75Km complete.</li> <li>▪ Moloto City access road (2.2Km)-on progress-100% complete.</li> <li>▪ Tlhabane West Bulk stormwater drainage (2.2Km)-on progress 95% complete.</li> <li>▪ Seraleng roads and stormwater on design stages.</li> </ul>
<p><b>HOUSING</b></p> <ul style="list-style-type: none"> <li>• 3503 new low cost houses were completed and handed over to targeted recipients.</li> </ul>	<p><b>HOUSING</b></p> <ul style="list-style-type: none"> <li>▪ Number of 2733 new low cost houses were completed of which 786 happy letters were handed over.</li> </ul>

## 2. PERFORMANCE OF SERVICE PROVIDERS

The table below summarizes the performance of external service providers as required by Systems Act.



Name of Provider	Name of project	SLA signed		Project starting Actual		Completion		Specs met		Status	Percentage
		Yes	No								
Madiope Brothers	Development of Rietvlei cemetery	X			01/09/2008		30/03/2009	X		Complete	100%
Magiti/ Kajuno JV	Development of Marikana cemetery	X			01/08/2008		28/10/2008	X		Complete	100%
Marenza Civils and Kwenya Ya Madiba JV	Development of Bester sports facility	X			01/08/2008		21/01/2009	X		Complete	100%
Wramatshe Construction	Development of Paardekraal Extension 2 sports facility	X			01/08/2008		10/03/2009	X		Complete	100%
Wramatshe Construction	Development of Paardekraal Extension 3 sports facility	X			01/08/2008		10/03/2009	X		Complete	100%
Tshedi Construction	Development of Northam Road City entrance	X			03/06/09		01/09/2009	X		Complete	100%

Name of Provider	Name of project	SLA signed		Project starting Actual		Completion		Specs met		Status	Percentage
		Yes	No					Yes	No		
Toro ya Africa	Construction of <b>Rustenburg 4000 low cost houses.</b>	X		21/01/2008	20/05/2008	20/02/2010	April 2010-	X		Work In- progress	30%
Fikile Construction	Constructions of Freedom park phase 2 <b>low cost houses.</b>	X		26/09/2005	01/04/2006	30/09/2007	-	X		Work in-progress, Awaiting additional funding from Dept of Housing	100%
Nkuna construction JV	Construction of <b>Bethanie low cost houses.</b>	X		19/09/2005	05/03/2006	25/02/2006	19/09/2005	X		91% complete	91%
Sebata Homebuilders	Construction of <b>Bethanie low cost houses.</b>	X		19/09/2005	20/06/2006	20/01/2006	28/03/2008	X		Complete	100%
Schalk General Trading	Construction of <b>Wonderkop low cost houses.</b>	X		19/10/2005	02/03/2006	19/08/2006	15/12/2007	X		Complete	100%
Siyanda JV	Construction of <b>Seraleng low cost houses.</b>	X		19/04/2005	20/06/2006	15/12/2008	-	X		93% Complete, lack of land	93%
Metroprojects	Construction of <b>Mathopestad low cost houses.</b>	X		06/04/2006	05/05/2006	31/07/2006	30/11/2007	X		Complete	100%
Balo's tortoise JV	Construction of <b>Tsitsing low cost houses.</b>	X		03/10/2005	10/02/2006	30/03/2006	30/04/2009	X		Complete	100%
Vision Construction	Construction of <b>Monakato low</b>	X		03/10/2005	02/02/2006	02/10/2006	-	X		98% Complete, Policy matter to be	98%

Name of Provider	Name of project	SLA signed		Project starting Actual		Completion		Specs met		Status	Percentage
		Yes	No					Yes	No		
	<b>cost houses.</b>									resolved with Dept of housing	
Majoro Consortium	Construction of <b>Bokamoso low cost houses.</b>	X		21/09/2005	2006	30/10/2007	-	X		83% Complete, Land and Environmental issues to be resolved	83%
Agisanang JV	Construction of <b>Boitekong x23 low cost houses.</b>	X		2003	2004	2006	2006	X		Complete	80%
Lorato Mothibi Construction JV	Construction of <b>Meriting x 4 &amp; 5 low cost houses.</b>	X		08/08/2005	10/03/2006	30/10/2007	-	X		Contract terminated	0%

### 3. SERVICE DELIVERY BACKLOGS

Number of Households with no access to basic level of services:

Service	Backlog (households)	Estimated Cost to Eradicate
Water	33 081	R49 622 000
Sanitation	<b>51083</b>	R373 422 000
Electricity	7823	R93 610 500
Refuse Removal	51 200	R25 690 000
<b>Total</b>	<b>143 187</b>	<b>542 344 500</b>

#### 4. USE AND DETAILS OF CONDITIONAL GRANTS

Name of Grant	Opening balance	Received	Utilized	Closing Balance	Reason for Delayed and withheld	Reason for delays/withholding of funds	Did the Municipality comply with the grant conditions as set out in the latest Division of Revenue Act	Reason for non-compliance
					NA	Not applicable	Yes	N/a
EQUITABLE SHARE		- 131,308,098	131,308,098	-	NA	Not applicable	Yes	N/a
DLM	- 3,751,950	-	3,351,950	- 400,000	NA	Not applicable	Yes	N/a
DME	- 622,356	- 24,000,000	17,753,729	- 6,868,628	NA	Not applicable	Yes	N/a
DSAC	- 3,819,191	- 8,600,427	11,130,282	- 1,289,336	NA	Not applicable	Yes	N/a
DWAF	- 517,513		424,346	- 93,168	NA	Not applicable	Yes	N/a
FIFA	- 48,362,926	- 114,216,064	158,840,571	- 3,738,419	NA	Not applicable	Yes	N/a
FIRE	- 3,500,000	- 4,500,000	-	- 8,000,000	NA	Not applicable	Yes	N/a
FMG	- 3,462,676	- 626,465	500,000	- 3,589,141	NA	Not applicable	Yes	N/a
HOST FIFA	-	- 15,317,510	10,823,480	- 4,494,029	NA	Not applicable	Yes	N/a
IDP	-		-	-	NA	Not applicable	Yes	N/a
IMMIS	-		-	-	NA	Not applicable	Yes	N/a
MAGALIES	- 1,986,498		1,986,498	-	NA	Not applicable	Yes	N/a
MIG	- 43,177,668	- 98,018,000	117,127,242	- 24,068,426	NA	Not applicable	Yes	N/a

MINES	- 194,992	-	-	- 194,992	NA	Not applicable	Yes	N/a
MSIG	- 257,825	- 540,000	519,498	- 278,327	NA	Not applicable	Yes	N/a
OTHER	-	- 1,431,209	-	- 1,431,209	NA	Not applicable	Yes	N/a
PTIS	- 31,292,787	- 108,657,000	117,282,393	- 22,667,394	NA	Not applicable	Yes	N/a
PUBLIC	- 579,136		579,136	-	NA	Not applicable	Yes	N/a
SEED	- 1,123,427		-	- 1,123,427	NA	Not applicable	Yes	N/a
					NA	Not applicable	Yes	N/a
	- 142,648,944	- 507,214,774	571,627,223	- 78,236,496				

## CHAPTER 3

# Organisational and Human Resources Management

### 1. STRUCTURE AND FUNCTIONING OF COUNCIL

#### About the Council

The municipality operates within an Executive Mayoral System combined with a participatory ward system. It has 36 wards and 72 Councillors with an Executive Mayoral Committee., Council has elected **Cllr M J Wolmarans** as the Executive Mayor, **Cllr N E Seduke** as the Speaker and **Cllr K Bogopane** as Single Whip.

The Council meets once a month to consider recommendations from Portfolio Committees through a report from the Executive Mayor.

#### Council Committees and meetings held

Council has established the following Committees in terms of Section 79 and 80 of the Municipal Structures Act to give political guidance and direction to Rustenburg Local Municipality:

##### Section 79 Committees

	Meetings Scheduled	Actual held
• Rules of Order	10	02
• Performance Audit Committee	10	01
• Disciplinary Committee	0	01

##### Section 80 Committees

	Meetings Scheduled	Actual held
• PFC: Corporate Support Services	10	02
• PFC: Community Development Committee	10	02
• PFC: Public Safety	10	06
• PFC: Finance	10	03
• PFC: Integrated Development Planning	10	03
• PFC: Planning and Human Settlement	10	13
• PFC: Local Economic Development	10	03
• PFC: Infrastructure Development and Management	10	03

## Council and Mayoral Committee meetings held

The Executive Mayor appointed the following members of the Mayoral Committee and allocated portfolios as indicated:

MMC	PORTFOLIO COMMITTEE
Cllr J Phiri	Corporate Support Services
Cllr L Molefe	Integrated Development Planning, Women and Youth
Cllr M Sibanda	Community Development
Cllr K P Khunou	Infrastructure Development and Management
Cllr B Marekoa	Public Safety
Cllr M Motswadi	Finance
Cllr A Mataboge	Planning and Human Settlement
Cllr R Malebane- Metsing	Local Economic Development.
Cllr R Lekoro	Special Projects.

	Meetings Scheduled	Actual held
Mayoral Committee	10	10
Council Meetings	10	10
Special Council Meetings	0	06

## 2. CORPORATE SUPPORT SERVICES

The purpose of the Directorate Corporate Support Services is to provide an effective and efficient legal and valuation, administrative support and human resource service to the Rustenburg Local Municipality, to ensure co-ordinated and integrated provision of services to the community.

## 3. DESCRIPTION OF THE HUMAN RESOURCE FUNCTION

The municipality has a mandate to administer and manage staff recruitments, skills development, employment equity, payment of salaries and benefits, staff development, occupational health and safety, and labour relations and staff discipline.

In order to enhance the transformation process, the HR Unit developed and is maintaining specific frameworks, systems, structures and policies. These policies are essential for the smooth running of the Municipality and for championing the institutional transformation process by enhancing employment equity and skills development.

A Local Labour Forum has been established in terms of the Organizational Rights Agreement. All the stakeholders, i.e. SAMWU, IMATU and the Employer are represented in the LLF. The LLF and its sub-committees meet regularly to address issues of mutual interest between the employer and labour.

#### 4 ORGANISATIONAL DESIGN, CAPACITY & EMPLOYMENT EQUITY

The approved organizational structure of the Rustenburg Local Municipality was developed around the key functions of every Directorate and Unit. The key functions of directorates are linked to the IDP objectives of Council.

- **The organizational design and capacity building during FY 2008/2009:**

- The approved organisational structure is reviewed on an ongoing basis to address identified problem areas, to align with the strategic objectives of the Council, and to comply with new legislation. Organisational structures are developed around the key functions of every directorate and unit, which in turn are linked to the IDP objectives of Council.
- The function of institutional development was transferred to the Office of the Municipal Manager, as a part of an amended structure for that Office.
- A career Development Policy was developed and approved by Council and implementation has been initiated in the 2007/2008 financial year.
- Since 2000, a total amount of R 9.5m was provided for skills development.
- More than 600 employees received training in terms of the Workplace Skills Plan (WSP).
- The WSP addresses short as well as long term needs of the Rustenburg Local Municipality.
- A study Bursary Scheme for employees has been implemented to assist employees to obtain tertiary qualifications.
- An Internship Policy was developed and approved by Council and implementation will proceed after receiving grants from LGSETA.
- The Workplace Skills Plan 2008/09 and the Annual Training Report were submitted on the **27 June 2009** to LGSETA
- The Directorate of Minerals and Energy requested the Rustenburg Local Municipality to extend the term of the current interns with six months to a full year programme.
- An ABET Certification Ceremony was held, where 41 employees received their certificates and graduated to the next level.

- **Employment Equity during FY 2008/2009:**

- Appointments are continuously monitored against the Employment Equity Plan of Council. In the 2008/2009 financial year a total of 69 new appointments were made, whereof 88% are 35 years and younger and 99,4% are from designated groups.
- A Scarce Skills Policy has been implemented by Council, as part of a retention strategy.
- A consultative forum, the Employment Equity Forum, was established in terms of Section 16(2) of the Employment Equity Act. All stakeholders, in terms of legislation, are represented in the Forum.
- The Director Corporate Support Services has been mandated as the responsible senior manager to oversee compliance of employment equity.
- Facilitation on In-house training has been provided by the Directorate of Labour.
- Copies of a summary of the Employment Equity Act have been disseminated at various facilities centres throughout the municipality.
- The current Equity Plan of the Municipality has been approved by the Directorate of Labour until **30th September 2009**.
- The annual report on Employment Equity was submitted to the Dept of Labour on **30/09/2009**.





**REPORT ON THE TOTAL NUMBER OF EMPLOYEES (INCLUDING EMPLOYEES WITH DISABILITIES) OF THE FOLLOWING OCCUPATIONAL LEVELS**

Group	MALE				FEMALES				TOTAL
	I	C	A	W	I	C	A	W	
Top management	0	0	6	1	0	0	2	0	9
Senior management	0	0	13	5	0	0	6	0	24
Professionally qualified and experienced specialists and mid-management	0	0	27	12	0	2	24	2	67
Skilled technical and academically qualified workers, junior management, supervisors, foremen and superintendents	2	3	188	55	1	0	101	18	368
Semi-skilled and discretionary decision making	0	1	84	0	3	1	90	5	184
Unskilled and defined decision making	0	0	539	4	0	0	161	0	704
<b>TOTAL</b>	<b>2</b>	<b>4</b>	<b>857</b>	<b>77</b>	<b>4</b>	<b>3</b>	<b>384</b>	<b>25</b>	<b>1356</b>
Temporary Employees	0	0	40	5	0	0	61	4	110
<b>GRAND TOTAL</b>	<b>2</b>	<b>4</b>	<b>897</b>	<b>82</b>	<b>4</b>	<b>3</b>	<b>445</b>	<b>29</b>	<b>1466</b>

**REPORT ON THE TOTAL NUMBER OF EMPLOYEES WITH DISABILITIES ONLY IN EACH OF THE FOLLOWING OCCUPATIONAL LEVELS:**

Group	MALE				FEMALES				TOTAL
OCCUPATIONAL LEVELS	A	C	I	W	A	C	I	W	
Top management	0	0	0	0	0	0	0	0	0
Senior management	0	0	0	0	0	0	0	0	0
Professionally qualified and experienced specialists and mid-management	0	0	0	0	0	0	0	0	0
Skilled technical and academically qualified workers, junior management, supervisors, foremen and superintendents	0	0	0	4	1	0	0	0	5
Semi-skilled and discretionary decision making	1	0	0	0	1	0	0	0	2
Unskilled and defined decision making	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7</b>
Temporary Employees	0	0	0	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7</b>

**6. TREND OF TOTAL PERSONNEL EXPENDITURE OVER THE PAST FIVE YEARS**

SALARY BUDGET COMPARISON WITH ACTUAL EXPENDITURE								
Financial Year	Budget R'000	Actual R'000	Deviation R'000	% Saving / (Overspend)	Total Actual Expenditure *R'000	Actual Salaries as % of Total Expenditure	% Increase against previous Year Budget	% Increase against previous Year Actual
2004/2005	162 703	142230	20 473	12.6	588 221	24.2	12.0	11.3
2005/2006	179 594	156478	23 116	12.9	484 794	32.3	10.4	10.0
2006/ 2007	198 976	167836	31 140	15.65	673 124	24.93	10.8	7.3
2007/ 2008	205 913	198 403	7510	3.65	1051568	18.87	3.49	18.21
2008/2009	211485	214622	3137	1.48	1322912	16.22	2.71	8.18

**7. NUMBERS OF STAFF PER FUNCTION PLUS VACANCIES AS AT 30 JUNE 2009**

Directorate	Function/Section	No. of post as at 01 July 2008		No. of post as at 30 June 2009		Vacancies (Long term plan – not all budgeted to be filled at this stage).
		Posts	Employees	Posts	Employees	
Community Development	Management & Other	8	7	8	21	1
	Clinic Services/ Health Services	59	41	47	30	18
	Community Facilities	425	291	423	254	134
	Libraries & Information Services	53	40	53	35	13
	<b>Sub-total</b>	<b>545</b>	<b>379</b>	<b>531</b>	<b>340</b>	<b>166</b>
Corporate Support Services	Management & other	5	5	3	1	0
	Admin Support Services & other	32	21	31	22	11
	Human Resources Management	25	19	25	17	6
	Legal & Valuation	3	3	3	2	0
	<b>Sub-total</b>	<b>65</b>	<b>48</b>	<b>56</b>	<b>42</b>	<b>17</b>
Infrastructure Development Management	Management & other	19	17	20	21	2
	Civil Facilities & Maintenance	31	16	31	14	15
	Electrical Engineering Services	215	119	209	108	96
	Mechanical Engineering Services	62	35	60	34	27
	Roads & Storm Water	166	118	166	130	48
	Waste Management	176	143	174	131	33
	Water & Sanitation	144	124	143	119	20
	<b>Sub-total</b>	<b>813</b>	<b>572</b>	<b>803</b>	<b>557</b>	<b>241</b>
Planning and Human Settlement	Management & other	11	10	13	13	1
	Building Control & Regulations	10	8	10	9	2
	Development Planning	9	4	9	7	5

Directorate	Function/Section	No. of post as at 01 July 2008		No. of post as at 30 June 2009		Vacancies (Long term plan – not all budgeted to be filled at this stage).
		Posts	Employees	Posts	Employees	
	Housing & Properties	35	21	35	18	14
	Environmental Management	4	4	4	0	0
	Estate Administration	7	3	7	3	4
	<b>Sub-total</b>	<b>76</b>	<b>50</b>	<b>78</b>	<b>50</b>	<b>26</b>
Local Economic Development	LED:Management & Other	4	3	4	6	1
	Policy Research	6	4	6	3	2
	Enterprise Development	5	5	5	5	0
	<b>Sub-total</b>	<b>15</b>	<b>12</b>	<b>15</b>	<b>14</b>	<b>3</b>
Public Safety	Management & other	22	8	22	29	14
	Emergency & Disaster Management	66	47	66	46	19
	Licensing & Testing	76	48	76	51	28
	Traffic & Municipal Police	160	106		98	54
	<b>Sub-total</b>	<b>324</b>	<b>209</b>	<b>164</b>	<b>224</b>	<b>115</b>
Finance	Management & other	2	0	2	29	2
	Revenue & collection	78	58	78	31	20
	Financial Administration	31	22	31	5	9
	Financial Control	28	10	28	18	18
	<b>Sub-total</b>	<b>139</b>	<b>90</b>	<b>139</b>	<b>83</b>	<b>49</b>
Office of the Executive Mayor		34	26	37	16	8
Office of the MM		62	35	68	35	27
Office of the Speaker & Chief Whip		12	6	12	1	6
		<b>108</b>	<b>67</b>	<b>117</b>	<b>52</b>	<b>41</b>
		<b>2085</b>	<b>1427</b>	<b>2085</b>	<b>1362</b>	<b>723</b>

## 8. SKILLS / LEVELS OF EDUCATION ATTAINED BY STAFF

### OFFICE OF THE MUNICIPAL MANAGER

Occupational	Name of nominee	African		Asian		White		Coloured		Training
Category		M	F	M	F	M	F	M	F	
Admin Assistant	L Phake		1							Project Management
Messenger	M T Kenosi	1								Ms Word-Basic
Acting Unit Manager	W F Burger					1				Policy Development
Chief Audit Executive	GPA Opperman					1				Internal Central & Risk Management
IDP Specialist	M G Moopelwa		1							Financial Management for Non-mngs
IDP Officer	B N Dikutle		1							Project Management
Cashier	D D Mncube		1							Financial System/Management
General Worker	T Gaonewe		1							Intro to PC
General Worker	K L Legodi		1							Word - Basic
Caretaker	S G Mphokotsang	1								ABET
General Worker	B Masilo	1								ABET
General Worker	N Teyane		1							ABET
General Worker	S F Chaque	1								ABET
General Worker	M W Mosa	1								ABET
General Worker	D F Masege		1							ABET
General Worker	S D Mali		1							ABET
General Worker	M S Tlabeane	1								ABET
General Worker	C Monnapula	1								ABET
General Worker	J Mokale	1								ABET
General Worker	A R Malepane	1								ABET
General Worker	W M Dlalla	1								ABET
Snr Aid/Clerk	J J Moyo	1								Business Report Writing
General Worker	E D Phiri		1							Word - Basic
Center Manager	M T Ramong	1								Housing Administration
General Worker	G L Ramaboa	1								Integrated Waste Management
General Worker	D D Marumole	1								Basic Plumbing

Occupational	Name of nominee	African		Asian		White		Coloured		Training
Category		M	F	M	F	M	F	M	F	
Manager	G Mokotedi	1								Office Management
General Worker	L Legodi		1							Word & Excel Intermediate
Help Desk Operator	F Molohe		1							Word & Excel Advanced
General Worker	B Ntswe		1							Communication Skills
Help Desk Operator	D Rangaka	1								Word & Excel Advance
General Worker	B P Mozima		1							Customer Care
Cashier	K Khunou		1							Financial Management
General Worker	G L Ramaboa	1								Integrated Waste Management
General Worker	D D Marumole	1								Basic Plumbing
General Worker	M W Mosa	1								ABET
General Worker	D F Masege		1							ABET
General Worker	S D Mali		1							ABET
General Worker	M S Tlabeane	1								ABET
General Worker	C Monnapula	1								ABET
General Worker	J Mokale	1								ABET
General Worker	A R Malepane	1								ABET
General Worker	J Mogotsi	1								Intro to PC
		<b>24</b>	<b>17</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	

**DIRECTORATE: CORPORATE SUPPORT SERVICES**

Occupational	Name of nominee	African		Asian		White		Coloured		Training
Category		M	F	M	F	M	F	M	F	
Administrative Officer	J WJ van Vuuren						1			Municipal Admin Advanced
Typist Supervisor	P R Mogotsi		1							Ms Word - Advanced
Typist	O I Tsetse		1							Communication Skills
Typist	B P Rapoo		1							Report Writing Skills
Committee Administrator	M P Molokomme		1							Communication Skills
Generalist Worker	M K Ramorwa		1							Telephone Etiquette
Achives Admininstrator	N Phantsi	1								Info to Records Management 3
Achives Administrator	M Mokgosi		1							Office Administration
Secretary	R Mokwatsi		1							Ms Word/Ms Excel- Advanced
Personnel Administrator	P J Mahapela	1								Local Government System
General Worker	R Sere		1							Ms Powerpoint
Payroll Officer	BL Mogotsi	1								Basic Report Writer
Administrative Officer	L du Rand								1	Leadership & Motivation Course
Personnel Officer GR II	M D Mogakabe	1								Customer Care
Printing Operator	T Dintwe		1							Internet
Head: Legal & Evaluation	L Molotsane	1								
Valuation Officer	D E Molusi	1								Strategic Management
		6	10	0	0	0	1		1	

**DIRECTORATE: LOCAL ECONOMIC DEVELOPMENT**

Occupational	Name of nominee	African		Asian		White		Coloured		Training
Category		M	F	M	F	M	F	M	F	
General Worker	M C Selepe		1							Office Administration
Messenger	I G Mokowe	1								Intro to PC
TMD Co-ordinator	T Molete		1							Tourism & Marketing Mng.
Coordinator: LED	D V Sekgetho		1							Presentation Skills
Unit Head: Entp	O K Matshidiso		1							Project Management
SMME Officer	O H Rapoo	1								Project Management-Adv
Policy Research	R Malao	1								Project Management
RSD Co-ordinator	P D Mantswe		1							Project Management
		3	5	0	0	0	0	0	0	

**DIRECTORATE: PUBLIC SAFETY**

Occupational	Name of nominee	African		Asian		White		Coloured		Training
Category		M	F	M	F	M	F	M	F	
General Worker	ST Dikutle	1								ABET
General Worker	E M Bogatsu		1							ABET
Specialist Worker	D T Magalo	1								ABET
General Worker	WM Sithole		1							ABET
Eye Testing Officer	B G Sithole		1							Examiner of Drives Licences
Eye Testing Officer	I Mabetwa		1							Examiner of Driver Licences
General Worker	M M Motloun		1							ABET
Clerical Assistant	RM Monama		1							Customer Care
General Worker	MM Motloun		1							Customer Care
Clerical Assistant	W K Khumalo		1							Customer Care
Eye Testing Officer	M D Diloane		1							Customer Care
Filing Clerk	L L P Thibedi		1							Customer Care
Clerical Assistant	I N Moleme		1							Word & Excel Advanced
Clerical Assistant	H Mogase		1							Word & Excel Advanced
Cashier	H M Moloana		1							Outlook
General Worker	N E Ramokgadi		1							Intro to PC



General Worker	E Bogatsu		1							Intro to PC
Municipal Police	D G Dube	1								Strategic Management
Clerical Assistant	P J Motene		1							Financial Management
Clerical Assistant	I T Masike	1								Communication
General Worker	C Makgale		1							Office Administration
Clerical Assistant	N Sehlabo		1							Office Administration
Traffic Officer	L M Mgomezulu		1							Examiner of Drivers Licences
Traffic Officer	K V Mekgwe	1								Examiner of Motor Vehicle
General Worker	S O Taukobong	1								Road Marking
General Worker	G Thale	1								Road Marking
General Worker	T Rankgomo	1								Road Signs
		8	19	0	0	0	0	0	0	

#### DIRECTORATE: PLANNING AND DEVELOPMENT

Occupational	Name of nominee	African		Asian		White		Coloured		Training
Category		M	F	M	F	M	F	M	F	
Building Inspector	K C Mafora		1							Project Management
Secretary	M L Morwane		1							Property/Land Administration
Clerical Assistant	M P Schalk		1							Ms PowerPoint
Messenger	MM Moseki	1								Ms Word (First time user)
Clerical Assistant	M D Mabaso		1							Office Administration
Air Quality MNG Offc	L D Sefike	1								Environmental Mng System
Edu Pro & Comm.	E K Mekgoe		1							Environmental Mng System
Ass.Town Planner	B T N Masetloa	1								First Aid Level 1
EIA Officer			1							Environmental Mng (ISO 14001)
Admin Asst. Estates	B T N Masetloa	1								Proper /Land Administration
		4	6	0	0	0	0	0	0	

**DIRECTORATE: COMMUNITY DEVELOPMENT**

Occupational	Name of nominee	African		Asian		White		Coloured		Training
Category		M	F	M	F	M	F	M	F	
Admin Assistant	M Itumeleng	1								Finance for Non-Financial Mngs
Administrative	C Gradwell				1					Project Management
General Worker	J Letupu		1							Customer Care
General Worker	S Mali		1							Customer Care
General Worker	L Molapo		1							Customer Care
Care Taker	S Mphokotsang	1								ABET Level 2
General Worker	E Molotsi		1							ABET Level 3
Sound & Light Technician	T Mthombeni	1								Maintenance Management
Care Taker	S Modisaotsile	1								Maintenance Management
Care Taker	E Ntsimane	1								Maintenance Management
Care Taker	H Serongoane	1								Maintenance Management
General Worker	J Mooketsi	1								Maintenance Management
General Worker	D Motlhanke	1								Maintenance Management
Care Taker	C Mfuloane		1							MS Internet & Outlook
Regional Caretaker	E Zwane		1							Business Report Writing
General Worker	S Mokoma		1							Basic Supervision
General Worker	JM Motawane		1							Basic Supervision
General Worker	T Phakoe		1							Basic Supervision
General Worker	S Mofurutshe	1								Basic Supervision
General Worker	G Gaadise	1								Basic Supervision
General Worker	J Cumile		1							Basic Supervision
General Worker	F Motaung		1							Basic Supervision
General Worker	IF Morobe		1							Conflict Management
General Worker	J Mothopi		1							Conflict Management
General Worker	K Gaadise		1							Conflict Management
General Worker	J Kaledi	1								Conflict Management
Section Manager	Juliet Mokgatlhe		1							Policy Development
General Worker	M Mphela		1							Telephone Etiquette
Section Manager	OE Raditladi		1							Financial Management

Section Manager: Main	T Suze	1							Preferential Procurement
Snr Library Assistant	J Mtjotjoa		1						Record Management
Snr Library Assistant	E Modisane		1						Record Management
Librarian	K Molobeng		1						Records Management
Librarian	L Molai		1						Records Management
Snr Library Assistant	J Pienaar						1		Retirement Planning (EAP)
Acting Librarian	D Boutlwane		1						Internet
Information Officer	K Matabane	1							Internet
Snr Library Assistant	BA Mabe		1						Internet
Snr Library Assistant	T van Niekerk						1		Conflict Management
Snr Library Assistant	M Maseloane		1						Customer Care
Bookpackers	I Moiloa	1							Typing - Basic
Bookpackers	C Mothusi		1						Typing - Basic
General Worker	P Molefe	1							Typing - Basic
General Worker	S Molefe		1						ABET Level 4
General Worker	W Motsatsi		1						ABET Level 4
General Worker	S Mathe		1						ABET Level 3
General Worker	P Leonard		1						ABET Level 2
Snr Library Assistant	J Aboo					1			MS Word Basic
Snr Library Assistant	K Okaile		1						MS Word Basic
Snr Library Assistant	K Lefiri	1							Report writing
Snr Library Assistant	L Mpipi		1						Report writing
Information Officer	A Mbanzwa	1							Communication
General Worker	L Enben		1						Intro to PC
General Worker	SJ Kibinyane	1							Botanical Garden Level 1
General Worker	JB Moswane	1							Botanical Garden Level 1
General Worker	PK Modise	1							Botanical Garden Level 1
General Worker	MP Mokone		1						Botanical Garden Level 1
General Worker	GK Tlou		1						Botanical Garden Level 1
General Worker	OS Letsatsi	1							Botanical Garden Level 1
General Worker	JM Botlhoko		1						Botanical Garden Level 1
General Worker	RG Magalo	1							Botanical Garden Level 1
General Worker	JK Moloi	1							Botanical Garden Level 1
General Worker	GG Dire	1							Botanical Garden Level 2

General Worker	M Khunou		1							Botanical Garden Level 2
Assistant Horticulturist	A Maraka	1								Turf grass Management
General Worker	EM Maluleka		1							ABET
General Worker	IE Tabane	1								ABET
General Worker	KH Mahoto		1							ABET
General Worker	SS Ramasika	1								ABET
General Worker	ZR Bogatsu	1								ABET
General Worker	SJ Ntlee	1								ABET
General Worker	HM Tause	1								ABET
General Worker	MA Rakoma	1								Basic Plumbing
General Worker	EW Fulane	1								Sports/Events Management
General Worker	GP Mokwefu	1								Sports/Events Management
General Worker	TI Molaudzi	1								Basic Plumbing
General Worker	IJ Sebako	1								Welding
General Worker	LJ Setlhodi	1								Welding
General Worker	LS Mogakabe	1								Welding
General Worker	PG Motau		1							MS Word Basic
	M Monaisa	1								Customer Care
	MA Mafela	1								Handling of cleaning material and equipment
	MJE Enslin					1				Health Sysems Management
	S Poo	1								Performance Management
Env Health Practitioner	K J Masebe	1								Envr HealthLaw & Enforcement LG
Env Health Practitioner	E Makitla		1							Law Enforcement
Env Health Practitioner	MP Phoko		1							Law Enforcement
		<b>41</b>	<b>41</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>2</b>		

**DIRECTORATE: INFRASTRUCTURE, DEVELOPMENT AND MANAGEMENT**

Occupational	Name of nominee	African		Asian		White		Coloured		Training
Category		M	F	M	F	M	F	M	F	
	A Ernest	1								Customer Care
	N Klaas		1							Customer Care
	C Modingoane		1							Telephone Etiquette
Clerical Assistant	B Senosi		1							Financial Management
General Worker	J M Mfulwane	1								Basic Principles of Supervision
General Worker	I Tshoma		1							Office Administration
General Worker	K Rammutla	1								Office Administration
General Worker	C Poee		1							Telephone Etiquette
General Worker	D Modise	1								Brick Laying
General Worker	H Lemao	1								Brick Laying
General Worker	A M Molasi	1								Brick Laying
General Worker	J Matshegafela	1								Basic Plumbing
General Worker	E Maphunye	1								Basic Plumbing
General Worker	S Maxam	1								Basic Plumbing
General Worker	H Motaung	1								Basic Plumbing
General Worker	P Molefe	1								Basic Plumbing
General Worker	L M Khunou	1								ABET
General Worker	W M Abrams	1								ABET
Specialist Worker	J T Modutoane	1								ABET
Specialist Worker	I A Moalusi	1								ABET
General Worker	S Motsamai	1								ABET
General Worker	N D Kgantitsoe	1								ABET
General Worker	D Tlhabane	1								ABET
General Worker	Z J Poee	1								ABET - Mother Tongue
General Worker	E P Molo	1								ABET - Level 2

General Worker	T I Tshilo	1								ABET
General Worker	P P Seboko	1								ABET
General Worker	O M Moleme	1								ABET
General Worker	O S Mphatwe	1								ABET
General Worker	I Buthelezi	1								Truck Mount Crane
General Worker	GT Raborifi	1								Truck Mount Crane
Specialist Worker	J Dreyer	1								Front-end Loader
General Worker	SH Mokoena		1							Front-end Loader
		27	6	0	0	0	0	0	0	

	P C Ludik	1								TLB
	R D Molebatsi	1								Kerb Laying
	L Moleele	1								Paving
	J L Marope	1								Painting
	MF Dube	1								Maintenance of Roads & Stormwater
	T S Manganye	1								Maintanance Mng for Foreman
	P A Pilane	1								Brick Laying
	A N Mmitsi	1								Brick Laying
	D J Khupari	1								Brick Laying
	G M Kgoale	1								Brick Laying
	J T Mosiah	1								Brick Laying
	P Letsholo	1								Brick Laying
	I Thebe	1								Brick Laying
	G L Njuza	1								Brick Laying
	B S Molebatsi	1								Brick Laying
	O J Mafora	1								Basic Plumbing
	S P Mthombeni	1								Basic Plumbing
	P D Mashabane	1								Basic Plumbing
	E Motlhake	1								Basic Plumbing
	E Rampopo	1								Basic Plumbing
	J K Masike	1								Basic Plumbing
	J J Tau	1								Basic Plumbing

	M J Mabe	1							Laying of Stormwater Pipes
	J R Modutoane	1							Laying of Stormwater Pipes
	I K Kgampe	1							Laying of Stormwater Pipes
	E S Motlhake	1							Laying of Stormwater Pipes
	M R Modise	1							Laying of Stormwater Pipes
	W Maluleke	1							Laying of Stormwater Pipes
	I J Rakgokong	1							Laying of Stormwater Pipes
	T Mokgethi	1							Laying of Stormwater Pipes
	B Mpipi	1							Intro to PC
	T V Molose			1					Intro to PC
	L M Dintwa			1					Intro to PC
	K I Nkopane	1							Bituminous Road
	P Rasello	1							Bituminous Road
	A G Mogotsi	1							Bituminous Road
	D M Mogari	1							Bituminous Road
	F E Ndlovu	1							Bituminous Road
	R Ngwenyevu	1							Bituminous Road
	A Mavhungu	1							Bituminous Road
	J Tau	1							Bituminous Road
	I Kaposhe	1							Bituminous Road
	G D Molema	1							Concrete Mixing
	J M Namane	1							Concrete Mixing
	M J Modisane	1							Concrete Mixing
	E M Ramadie	1							Concrete Mixing
	T J Kafi	1							Concrete Mixing
	T E Molefe	1							Word
	S S Maxam	1							ABET
	E S Maphunye	1							ABET
	D Montshiwa	1							ABET
	J Matshegafela	1							ABET
	D G Modise	1							ABET
	AB Molapisi			1					ABET
	A M Molasi	1							ABET

	T D Sesiane	1							ABET
	H O Lemao	1							ABET
	G T Nkaelang	1							ABET
	KD Motshoane	1							ABET
	R S Thekiso	1							Principles of Supervisory
	G G Moabi			1					Principles of Supervisory
	L P More	1							Principles of Supervisory
	D H Maema	1							Principles of Supervisory
	L V Moncho	1							Principles of Supervisory
	O S Maloeng	1							Integrated Waste Mng.
	R I Mareletse	1							Integrated Waste Mng.
	M M Maila	1							Integrated Waste Mng.
	K J Maxam	1							Integrated Waste Mng.
	E P S Penyenye	1							ABET
	L S Maloeng	1							Health and safety
	M Maila	1							Front-end Loader
	TD Seleka	1							Front-end Loader
	D F Magano	1							Front-end Loader
	IE Wakhanda	1							Front-end Loader
	B L Serekwane	1							Front-end Loader
	S Lengana	1							Truck Mounted Crane
	E Makgatlha	1							Truck Mounted Crane
	M Moswane	1							Bob Cat
	J Ngwanapudi	1							Bob Cat
	J Nyathi	1							Bob Cat
	D R Bogogo	1							First Aid Level 2
	R L Legoabe	1							MS Word
	M P Molefe	1							Intro-PC
	H N Kabeka	1							Logistic Management
	T K Molefe			1					Office Excellence
	T T Thipe	1							Truck Mount Crane
	JD Lesejane	1							Basic Plumbing
	F P Sebifelo	1							Basic Plumbing
	J M Chese	1							Basic Plumbilng



	C Dlamini	1								Basic Plumbing
	S J Dhlamini	1								Basic Plumbing
	C M Moreare	1								Basic Plumbing
	R E Kobe			1						ABET
	M M Monare	1								ABET
	M D Mekgwe	1								ABET
	S R Magano	1								ABET
	N J Mogoeng	1								ABET
	H B Tshabile	1								ABET
	B M Matlou	1								ABET
	K V Molele	1								ABET
	W J Ngomane	1								ABET
	A Mosiane	1								ABET
	D R Masilo	1								Basic Plumbing
	H D Maledu	1								Basic Plumbing
	B S Mosetlhe	1								Basic Plumbing
	T L Sejamoholo	1								Basic Plumbing
	M L Makgaleng	1								Trade Test (Plumber)
	K R Malebye	1								Trade Test (Plumber)
	T B Matlhaba	1								Brick Laying
	J Z Miza	1								Brick Laying
	J Nokoane	1								Brick Laying
	W Molotlhane	1								Brick Laying
	N D Lesomo	1								Sewerage Pipe Laying
	L R Machaule	1								Sewerage Pipe Laying
	B Lekwape	1								Sewerage Pipe Laying
	J Kubangwa	1								Sewerage Pipe Laying
	L L Moleele	1								Paving
	A M Ditsebe	1								Oral -Sewerage Pipe Laying
	N Mothutsana	1								Seweragw Pipe Laying
	J Mashaba	1								Sewerage Pipe Laying
	A Lekau	1								Sewerage Pipe Laying
	S Sedile	1								Sewerage Pipe Laying

	J M Mpoweng	1								ABET
	M J Modikele	1								ABET
	K C Mosome	1								ABET
	K Z Mbuqe	1								ABET
	J T Monaise	1								ABET
	P R Moalusi	1								ABET
	P Senatle	1								ABET
	J M Mfulwane	1								ABET
	J M Stachia	1								ABET
	B E Serame	1								ABET
	A G Mlambo	1								ABET
	J Segwabe	1								ABET
	P R Sithole	1								ABET
	L S Lesejane	1								ABET
	H M Makopo	1								ABET-Mother Tongue
	M E Mashiloane	1								Office Administration
	S Tshwane	1								Trade Test
	K E Mamabolo	1								Cable Joint
	O P Molebatsi	1								Cable Joint
	D R Mot sumi	1								First Aid Level 1
		136		6						

## **9. NUMBER AND NAMES OF PENSION AND MEDICAL FUNDS**

### **Pension Funds**

- Municipal Employees Pension Fund
- Municipal Gratuity Fund
- Joint Municipal Pension Fund
- National Fund for Municipal Workers

### **Medical Funds**

- SAMWUMED
- LA HEALTH
- KEY HEALTH
- BONITAS
- HOSMED

## **10 INFORMATION AND COMMUNICATION TECHNOLOGY SYSTEMS**

### **Connection of Automatic Vending Machines at Boitekong Ext.20, Waterfall East and the Water booster reservoir centre offices (water and sanitation) to the wide area network.**

The two newly installed Automatic Vending Machines at Boitekong Ext. 20 and Waterfall East were connected via radio links to the wide area network. The Two AVM were also linked with the contour system on the Prepaid Electricity server. The Offices for water and sanitation were also connected to the wide area network.

### **Daily provision of IT Support Services and Maintenance of existing systems**

80% of the amount budgeted for maintenance and repairs of IT equipment were spent on maintenance and repairs of it equipment including the network infrastructure.

### **The following IT support services were provided during the financial year :**

- Maintenance of the Local and Wide Area Network Infrastructure
- User support on all information systems.
- Maintenance and repairs on IT equipment.
- Server maintenance of the Promis Server
- Daily backups of servers on all Information Systems.

### **OPERATIONAL BUDGET ON LICENSE FEES WAS SPENT ON THE LICENCES AND MAINTENANCE OF THE FOLLOWING SYSTEMS :**

92 % of the amount budgeted for licence fees were spent on payment of licences and changes to systems as and when required for the following Systems :

- **Promis – Municipal Financial System**  
Income
- **Effectiveness of the system**  
Promis ensures that the municipality complies with the MFMA in terms of the following :
- Accounting Services
  - Payment and management of creditors and supply chain management
  - Budgeting – Overall management of the municipal budget and expenditure
  - Monitoring of Revenue and Expenditure as indicated in the MFMA

- The systems captures transactions on payment of water, electricity, rates and other municipal services that the consumers or citizens of the municipality have to pay for.
- **UNIQUE – Human Resource Management System**
- **Effectiveness of the system**  
Unique keeps records of employees and assists with the management of data in terms of skills development and equity plan.
- **PAYDAY – Administration of salaries**
- **Effectiveness of the system**  
Pay day is used for salaries administration and ensures that employees recorded on the system receive salaries on pay day as required.
- **TCS - Traffic Control System for the administration of licences :**
- **Effectiveness of the system**  
TCS administers payment of traffic fines and captures all transactions on payment of traffic fines. This systems is responsible for revenue collection by the Public Safety Directorate.
- **DR. DOC – DOCUMENT MANAGEMENT SYSTEM**
- **Effectiveness of Dr. Doc**
- Dr. Doc is used for Administrative processes of council which includes document management, management of council agendas and minutes, circulation, precervation and care of documents as well as corresponsce management.
- **CONTOUR – Is used by tellers at the rates hall for selling electricity to the public.**

#### **Effectiveness of the System**

This system is used for generating income in terms of electricity and for selling electricity to the public. This system is essential in terms of financial reporting and electrical services to the public. The system is used by cashiers in the rates hall where there are point of sale for prepaid electricity.

- **ADO – Runs on Automatic Vending Machines and extracts financial data from the Automatic Vending Machines to the Prepaid server. (AVM 1 to 12)**
- **Effectiveness of the system**  
This systems runs on Automatic Vending ensures that all transactions for selling prepaid electricity o automatic vending machines are captured and polled to the service for the purpose of accounting for electricity sales and for the purpose of financila reporting.
- **Integrated Systems Management System**  
This system monitors activity on all PC's on the network and regulates workstations from accessing applications that are not allowed to run, accorrding to the IT Policy. This system also has an auditing tool that examines the type of operating system on computers, the types of applications that run and the hardware profiles of each machine on the network. It has a very sophisticated remote assistance and a help desk too.

## **GEOGRAPHIC INFORMATION SYSTEMS**

During the year under review there were additions that were effected on the Geographic Information Systems (GIS).

- The following data sets were captured:
  - Location of Conservation areas
  - Location of Heritage Sites
  - Archaeological points and Areas
  - Cultural Historic Sites
  - Municipal Policing areas across the municipality
  - Categories of Land use across the municipality
  - Mining areas per company e.g. Lonmin, Angloplatinum and Impala, accross the municipal area
  - Fringes, Mining lease areas and activities
  - Mining residential areas
  - Mine Quarries
  - Primary Open Spaces
  - Mapping structured projects in the Municipality

## CHAPTER 4

### Functional Areas and Service Delivery Reporting

#### 1. FUNCTIONAL AREAS

##### 1.1 CORPORATE SUPPORT SERVICES

###### FUNCTIONS OF THE DIRECTORATE

- Human resources acquisition and maintenance.
- Human resources employment relations.
- Human resources employee training and development.
- Legal and valuation support.
- Committee work, reproduction and distribution.
- General administration.
- Archive management.

###### CORPORATE OBJECTIVES THAT THE DIRECTORATE LEADS

- Institutional viability and transformation.

###### CORPORATE OBJECTIVES THAT THE DIRECTORATES SUPPORTS

- Financial viability
- Local economic development and job creation
- HIV/AIDS
- Democracy and participation

#### INFRASTRUCTURAL DEVELOPMENT AND MANAGEMENT

###### FUNCTIONS OF THE DIRECTORATE

The mandate of the Directorate Infrastructure, as per Allocated Powers and function

- **ELECTRICITY RETICULATION**  
Bulk supply of electricity which includes the supply, transmission, distribution and where applicable; generation of electricity to areas where the municipality has been providing this services prior to authorisation.
- **STORM WATER** - Management of systems to deal with storm water in built-up areas
- **WATER** - Establishment, operation, management and regulation of a potable water supply system, including the services and infrastructure required.
- **SANITATION** - Establishment, operation, management and regulation of a potable water supply system, including the services and infrastructure required.
- **MUNICIPAL ROADS** - Construction, maintenance and control of a roads.

- **STREET LIGHTING** - Provision and maintenance of lighting for illuminating of streets.
- **MUNICIPAL PUBLIC WORKS** - Any supporting infrastructure or services to empower a municipality to perform its functions.

#### **CORPORATE OBJECTIVES THAT THE DIRECTORATE LEADS**

- To be responsive to community needs regarding basic water, sanitation, electricity and solid waste.
- To facilitate affordable services.
- To identify communities with no access to basic services.
- To maintain and upgrade the level of existing services to meet the required standards.
- To ensure provision of free basic services to all indigent households.
- To ensure and pursue job creation through employment of local residents on capital projects undertaken within the municipality area.

#### **CORPORATE OBJECTIVES THAT THE DIRECTORATES SUPPORTS**

- To enhance sound and sustainable financial management.
- To encourage payment of services.
- To establish an organisational structure supportive of Employment Equity competencies of developmental local government.
- To promote capacity building through skills development.
- To create a management information system in order to create a database for informed decision-making.
- To promote participatory governance in all matters of the municipality.
- To promote Local Economic Development and Job Creation through SMMEs
- To promote public and stakeholder participation in matters of local government.
- To establish community participatory processes and structures.

### **1.3. PLANNING AND HUMAN SETTLEMENT**

#### **FUNCTIONS OF THE DIRECTORATE**

- Development Planning ( Estates Administration; Future Planning; Land Use and Law Enforcement)
- Environment Management
- Housing Provision (Rental Administration; Housing Schemes)
- Building Control and Regulation (Building Inspectorate)

#### **CORPORATE OBJECTIVES THAT THE DIRECTORATE LEADS**

- To accelerate housing delivery
- To accelerate and ensure the establishment of compact communities
- To ensure proper maintenance of our environment resources and environmental awareness through education

#### **CORPORATE OBJECTIVES THAT THE DIRECTORATE SUPPORTS**

- Provide democratic and Accountable Government.
- Provision of Services to communities in a sustainable manner.
- Promote safe and healthy environment.

#### **1.4. LOCAL ECONOMIC DEVELOPMENT**

##### **FUNCTIONS OF THE DIRECTORATE**

- Economic Development ( Tourism Development; Agriculture Development; Community Projects and Poverty alleviation and Investment Promotion; Economic Research and Marketing)

##### **CORPORATE OBJECTIVES THAT THE DIRECTORATE LEADS**

- To continue creating economic opportunities and a conducive environment for investment opportunities in Rustenburg

##### **CORPORATE OBJECTIVES THAT THE DIRECTORATE SUPPORTS**

- Provide democratic and Accountable Government.
- Provision of Services to communities in a sustainable manner.
- Promote Social and economical Development.
- Promote safe and healthy environment.

#### **1.5. COMMUNITY DEVELOPMENT**

##### **FUNCTIONS OF THE DIRECTORATE**

- Provide and maintain cemeteries and parks,
- Provide and maintain sports facilities and swimming pools
- Provide and maintain community halls
- Provide clinic services
- Provide environmental health care
- Provide HIV and AIDS programme
- Provide library and information services

##### **CORPORATE OBJECTIVES THAT THE DIRECTORATE LEADS**

- To ensure social development of communities
- To provide a comprehensive Primary Health Care
- To ensure the implementation of HIV and AIDS programme

##### **CORPORATE OBJECTIVES THAT THE DIRECTORATES SUPPORTS**

- To practice sound and sustainable financial management
- To promote a culture of payment for services
- To promote capacity building through skills development
- To manage an organisation structure supportive of Employment Equity

#### **1.6 PUBLIC SAFETY**

##### **FUNCTIONS OF THE DIRECTORATE**

- Traffic services
- Licensing and testing
- Fire and disaster and management
- Municipal Police and Security



## **CORPORATE OBJECTIVES THAT DIRECTORATE LEADS.**

- To promote safety and security
- Manage traffic and public transport
- To ensure provision of adequate disaster management and emergency services

## **CORPORATE OBJECTIVES THAT DIRECTORATE SUPPORTS**

- To enhance and optimise all current and potential revenue sources
- To promote culture of public service in accordance with Batho Pele principles.

### **1.7. FINANCE**

#### **FUNCTIONS OF THE DIRECTORATE**

The Finance Directorate is divided into two main Units namely Financial Management Services and Accounting Services. The sub-functions can be summarised as follows:

##### **Financial Management Services**

- Financial control
- Budgets
- Financial Statements
- Investments
- Creditors
- Supply chain management
- Stock control
- Asset Management

##### **Accounting Services:**

- Debtors
- Valuation roll & Assessment rates
- Revenue collection
- Credit Control & Indigent Administration
- Consumer enquiries & Meter readings

## **CORPORATE OBJECTIVES THAT THE DIRECTORATE LEADS**

- To practice sound and sustainable financial management.
- To promote a culture of payment for services.
- To enhance and optimise all current and potential revenue resources.
- To ensure an effective internal audit service.

## **CORPORATE OBJECTIVES THAT THE DIRECTORATE SUPPORTS**

- To promote capacity building through skills development.
- To promote performance excellence.

- To manage an organisation structure supportive of the Employment Equity.
- To promote public and stakeholder participation in matters of local government.

## 2 SERVICE DELIVERY REPORTING

### 2.1 BASIC SERVICE DELIVERY

<b>KPI. 1</b> The percentage completion of Phase 1 upgrading of electricity substations			<b>Target</b>	<b>Actual</b>
			100%	88.5%
<b>Comment on the achievement of the KPI and remedial measures</b>				
<b>Vote description</b>	<b>Budget</b>	<b>Expenditure</b>	<b>Balance</b>	<b>%</b>
Alpha - Replace 11Kv Switchgear & Equipment	455,000	452,569.00	2,431.00	99
Amie Coetzee - Replace 11Kv Switchgear & Equipment	675,000	649,097.01	25,902.99	96
Bravo - Replace 11Kv Switchgear & Equipment	1,000,000.	919,694.00	80,306.00	92
Donkerhoek - Replace 11Kv Switchgear & Equipment	1,200,000	1,200,000	0.00	100
Huis Vorster - Replace 11Kv Switchgear & Equipment	900,000	876,357.00	23,643.00	97
Industries - 2X20Mva X33/11Kv Xfr & Equipment	6,300,000	6,237,312.58	62,687.42	99
Joubert Plein - Replace 11Kv Switchgear & Equipment	1,200,000	1,173,680.00	26,320.00	98
Koorsboom - Replace 11Kv Switchgear & Equipment	1,760,000	142,399.00	1,617,601.00	8
Park - 3X 20Mva X33/11Kv Xfms & Equipment	3,000,000	2,999,998.47	1.53	100
<b>Total</b>	<b>16,490,00</b>	<b>14,651,107.06</b>	<b>1,838,892.94</b>	<b>88.85</b>

KPI .2 Percentage completion of internal electrical network upgrading	Target	Actual
	100%	95%

**Comment on the achievement of the KPI and remedial measures**

Vote description	Budget	Expenditure	Balance	%
Park Substation- Replace 11Kv Switchgear & Equipment	1,171,108.	1,084,953.76	86,154.24	93
Rustenburg Ext 9 - Electricity Upgrading	8,187.00	8,186.93	0.07	100
Park Substation Replacement	357,924	62,006.05	295,917.95	17
Rural Areas: Emergency Upgrading	400,000.00	398,446.12	1,553.88	100
Rustenburg Town Internal Network Upgrading	2,500,000	2,493,521.40	6,478.60	100
Park-3X 20Mva X 33/11kv Xfms & Equipment	3,000,000	2,999,998.47	1.53	100
Rustenburg Town - High Density Area Upgrading	1,000,000	972,527.47	27,472.53	97
<b>TOTAL</b>	<b>8,437,219</b>	<b>8,019,640.20</b>	<b>417,578.80</b>	<b>95</b>

KPI. 3 Percentage completion of upgrading of water network (Percentage completion of water networks to reduce water losses)	Target	Actual
	100%	60%

**Comment on the achievement of the KPI and remedial measures**

Through the implementation of the water demand management and water loss control programme, the projects to replace AC with Upvc pipes registered a progress of 60%. 687 faulty meters were attended to and a progress of 15% was registered on the upgrading of aged meters connections. ( upgrading of water meters & aged connections)

- In Greater Rustenburg -replacement of AC with Upvc pipes was completed.  
Upgrading / maintenance of telemetering at reservoir –is an ongoing program.
- 60% overall achievement on the Water network program.

Di 1(h)

KPI.4 Kilometres on roads upgraded and maintained	Target	Actual
	500km	387.9 km
		77.58%

#### Comment on the achievement of the KPI and remedial measures

Maintenance programme drafted and proactive maintenance was performed accordingly as indicated on the maintenance plan. Routine maintenance was also done however measurements are in cubic meters are not included in the targets as set out.

Number of Km roads upgraded and maintained in different wards; completion certificates for the following areas.

#### **JULY 2008**

- 12.8km Monakato Ext 1 & 1

#### **AUGUST 2008**

- 6.3km Ikageng
- 7.3km Ramochana
- 2.2km Lekgalong

#### **SEPTEMBER 2008**

- 40.2km Monakato
- 3.8km Bethanie West

#### **OCTOBER 2008**

- 0.6km Lethabong
- 2.6km Rankelenyane

#### **NOVEMBER 2008**

- 26.7km Boitekong Ext 4,5,6,7

#### **DECEMBER 2008**

- 5.5km Mathopestad
- 2.4km Boitekong Ext 8
- 5.3km Rtb x13
- 1.1km Boitekong Ext 4,5,6,
- 12.3km Million Dollar

#### **JANUARY 09**

- 1.9 km Boitekong x 12
- 6.7 km Oliphantsnek
- 2.9 km Popo Molefe
- 7 km Sunrise Park
- 1.1 km Townland Fill Site
- 5.9 km Freedom Park
- 4.7 km Meriting x 1

**FEBRUARY 09**

- 3.1 km Freedompark
- 3.9 km Marikana
- 2.2 km Waterfall Mall – Service road
- 1.1 km Tlhabane West
- 37.4 km Robega

5.2 km Rustenburg Sewerage Plant

KPI.5 Upgrading of the main library in collaboration with the Department of Sports, Arts and Culture	Target	Actual
	1	1

**Comment on the achievement of the KPI and remedial measures**

Rustenburg Main library was one of the identified Institutions by the Department of Sport, Arts and Culture for maintenance through Conditional Grants for Community libraries.  
The Project was awarded to L.S. Doll & Lematshe JV.

KPI .6 Percentage completion of the construction Waterfall landfill site	Target	Actual
	30%	30%

**Comment on the achievement of the KPI and remedial measures**

Project in EIA and Public Participation phase  
Notice of Dry-Run in preparation for the Open House –Schedule 11 May 2009.  
Ref: DI 2b

KPI.7 Number of additional CCTV surveillance cameras installed	Target	Actual
	5	11
<b>Comment on the achievement of the KPI and remedial measures</b>		

11 Cameras have been installed in areas that were prioritised including municipal stores.

KPI .8 Number of households provided for the first time in a financial year, with at least a ventilated pit-latrine (VIP)	Target	Actual
	1758	2263

**Comment on the achievement of the KPI and remedial measures**

The following areas were provided with VIP sanitation additional unit that were rolled over accounted for the actual delivery of 2263.

Ward 29, Maumong VIP toilets –450 units

- Ward 32, Maditlhokwe VIP toilets - 300 units
- Ward 30, Bethanie, Modikwe & Berseba – 1300 units
- Ward 26 (Tsitsing, Lesung, Magadi and Mosentlal ) = 80 units
- Ward 20, Boitekong Ext 8 = 133 completed
- Ward 35, Ikemeleng – Awaiting township formalization
- Ward 16, Geelhout X 8 – Tender stage

Ref: DI 1j

<b>KPI .10 Number of areas connected to bulk sewer reticulation.</b>	<b>Target</b>	<b>Actual</b>
	<b>3</b>	<b>1</b>
<b>Comment on the achievement of the KPI and remedial measures</b>		
<ul style="list-style-type: none"> <li>Southern Delta areas &amp; Waterkloof East Ext.8 – 92.47% - overall work done, outfall sewer connection completed</li> <li>Geelhoutpark X 8 – Internal sewer reticulation was at Tender stage , appointment of contractor</li> <li>Boitekong X 16 – sanitation was not implementable due budget being removed as a result of land sales that did not materialize.</li> </ul> <p>Ref: DI 1k</p>		
<b>KPI. 11 Kilometres of new roads provided in financial year</b>	<b>Target</b>	<b>Actual</b>
	40 km	42 .65 km
<b>Comment on the achievement of the KPI and remedial measures</b>		
<ul style="list-style-type: none"> <li>Cashan Ext 3 internal roads – 3km is 100 % complete.</li> <li>Lethabong roads and stormwater (6km) on progress – 100% complete.</li> <li>Monakato roads and stormwater (2km) on progress – 95% = 1.9km complete.</li> <li>Boitekong Ext 23 roads 6km – EPWP contractors – 90% = 5.4km complete.</li> <li>Rankelenyane internal road – (3km) completed</li> <li>Phatsima roads and stormwater (6,4km) on progress – 92%= 5.8km complete.</li> <li>Bethanie roads and stormwater (5km) on progress – 94% = 4.7km complete.</li> <li>Berseba roads and stormwater (5km) On progress – 41% = 2.05km complete</li> <li>Makolokwe roads and stormwater (5km) on progress – 95% 4.75km complete.</li> <li>Mabitse roads and stormwater (5 km)On progress – 35% = 1.75km complete;</li> <li>Molote City access road (2,2km) – On progress – 100% = 2.2km complete.</li> <li>Tlhabane West Bulk Stormwater drainage (2km) – On progress 95% complete</li> <li>Seraleng roads and stormwater on design stages;</li> </ul> <p>Ref: DI 1e</p>		
<b>KPI. 12 Number of households provided for the first time in a financial year with at least potable water supply within 200m of the dwelling</b>	<b>Target</b>	<b>Actual</b>
	1355	0
<b>Comment on the achievement of the KPI and remedial measures</b>		
<p>The target for this indicator was not met. Status on implementation as at the end of the financial year was as follows:</p> <ul style="list-style-type: none"> <li>Three elevated tanks</li> <li>Bethanie East and West: Contract terminated – contractor failed to execute work in accordance with the contract</li> <li>Letter of appointment: Bethanie East and West</li> <li>Ikemeleng – Awaiting formalization of township-</li> <li>Robega water reticulation and yard connection – budget removed due to Bojanala not confirming transfer -</li> </ul>		

- Boitekong 16 – Not implementable – budget for the project was removed due land sales that did not continue during the financial year under review.

Ref: DI 1f

KPI. Percentage completion of water reticulation systems	Target	Actual
	100%	20%
<b>Comment on the achievement of the KPI and remedial measures</b>		
<ul style="list-style-type: none"> <li>• Ikemeleng : 70% Complete</li> <li>• Construction of 4,5 million Reservoir –Boschdal ( Consultants appointed, Design report concluded, tender stage contractor) – put on hold due to nature of scope and insufficient budget</li> <li>• Letter of appointment : Bethanie East and West</li> <li>• Letter of appointment : Construction of Sewer &amp; Water Geelhout Park X8</li> <li>• Rankelenyane –Construction of bulk supply-finalization bulk water connection agreement on RBA pipeline, Mgalis water-implementing Agent</li> <li>• Rustenburg X 13-installation of yard connection, funds not enough to finish off 3 &amp; 4, PHS to finish off the phase for the RDP houses</li> <li>• Tierkloof –Design stage</li> <li>• Bethani Modikwe and Barsbera-Contract terminated 20%, at tender stage for appointment of alternative contractor</li> <li>• Boitekong X16-water supply –not implement able –budget removed land sales –Vote no.428/369/2367.</li> </ul>		
KPI. 13 Number of new electricity connections made to low cost houses) within the licensed area of electricity supply of Rustenburg Municipality	Target	Actual
	1000	1000
	As and when required (Private Developers)	3190
<b>Comment on the achievement of the KPI and remedial measures</b>		
<p>1000 new household electricity connections were made at Seraleng township through grant funding from the department of Minerals and energy as formerly known. 3190 connection were made to the bonded housing development by private individuals and developers within one week from the application date.</p> <p>Ref: DI 1a</p>		
KPI.14 Number of new high mast and street lights constructed	Target	Actual
	38	34
<b>Comment on the achievement of the KPI and remedial measures</b>		
<p>A total of 34 high masts light were erected during the year under review. Berseba and Mathopestad were illuminated with 20 and 14 light mast light respectively. According to the design 34 light were sufficient light up the areas.</p> <p>Ref: DI 1b</p>		
KPI. 15 Percentage completion of neighbourhood development programme technical evaluation	Target	Actual
	100%	25%
<b>Comment on the achievement of the KPI and remedial measures</b>		



Tender for appointment of coordinator of the NDP advertised.

The following are the different stages to reaching the objectives of the NDP:

Appointment of project coordinator;

Compilation of business case;

Appointment of consultants to complete technical studies e.g. economic profile of the project area;

Appointment of contractors for development of the service delivery centre.

Ref: DI 1b

#### KPI 16 Number of Cemeteries developed.

**Target**

**Actual**

02

02

#### Comment on the achievement of the KPI and remedial measures

Two cemeteries were completed during the financial year under review; **Marikana cemetery**: Project was completed on 28 October 2008 and **Rietvlei**: Project was completed on the 3 April 2009.

Ref : DCD 14 & 15

#### KPI. 17 Percentage Completion of Multi-purpose hall at Sunrise Park

Construction of multi-purpose hall at Sunrise Park

**Target**

**Actual**

100%

25%

#### Comment on the achievement of the KPI and remedial measures

A letter was written to Sobek Investments for revision of rates and re-establishment of site on 27 November 2008. The contractor agreed to re-establish on site after the final adjustment of the contract value from 01<sup>st</sup> December 2008 but failed. The contractor sent a letter on 20<sup>th</sup> January 2009 requesting an amicable termination of the contract. The contract was terminated on 29<sup>th</sup> January 2009. The delay in appointment of the second contractor was due to insufficient funds available while awaiting approval for additional funds from MIG.

Ref: DCD 16

#### KPI. 18 Percentage Completion on the development of Northam Entrance

**Target**

**Actual**

100%

100%

#### Comment on the achievement of the KPI and remedial measures

The Contract for development was awarded to Tshedi Construction on the 2<sup>nd</sup> June 2009. The Contract immediately commenced on the 3<sup>rd</sup> June 2009. For clarity the Service Level Agreement entered into between RLM and above mentioned/ awarded company is readily available.

#### KPI.19 Number of sports facilities upgraded

**Target**

**Actual**

03

03

#### Comment on the achievement of the KPI and remedial measures

Total of three sports facilities were upgraded during the 2008/2009 financial year. Projects for the upgrading of sport facilities at Paardekraal extension 2 and 3 were completed on the 10 March 2009. The upgrading of the Bester sports facility in particular was completed on 21<sup>st</sup> January 2009.

Ref: DCD 12

#### KPI.20 Number of new houses completed and handed over to targeted

**Target**

**Actual**

recipients of low-income in a financial year	2500	2733				
Comment on the achievement of the KPI and remedial measures						
During the 2008 / 2009 a housing programme consisting of 4 projects was implemented. <b>2733</b> units were completed and <b>786</b> were handed over to the targeted recipients. As at the end of the financial year Housing allocation status was as follows:						
<table><tr><td>Area</td></tr><tr><td>Bokamoso</td></tr><tr><td>Freedom park phase 2</td></tr><tr><td>Seraleng</td></tr></table>			Area	Bokamoso	Freedom park phase 2	Seraleng
Area						
Bokamoso						
Freedom park phase 2						
Seraleng						
For meriting ext 4 and 5 housing developments contract were terminated.						
Ref: DPHS 9						
KPI. 21 Hectares of land purchased or acquired for township establishment (Land acquired for township establishment from own funding)	Target	Actual				
	104ha	499 ha				
Comment on the achievement of the KPI and remedial measures						
he transfer of farm Cyrferfontein measuring 63 hectares was finalized and registered in the deeds office in the name Rustenburg local Municipality. The transfer of farms Watertkloof and Waterglen measuring 39 hectares was also finalized. Farm Rooikoppies was bought through CRR, the same farm measured hectares.						
KPI. 22 Percentage completion of planning phases for CBD renewal project (Finalization of agreement and rezoning of properties in terms of CBD project)	Target	Actual				
	70%	20%				
Comment on the achievement of the KPI and remedial measures						
The land availability agreement and service level agreement was signed between Municipal Manager and appointed bidder. The appointed bidder is now in the process of rezoning.						
KPI.23 Number of workshops conducted on HIV prevention, care and support, human and legal rights	Target	Actual				
	30	30				
Comment on the achievement of the KPI and remedial measures						
Information on where sessions were held as well as proof of evidence including types of awareness such as HIV& AIDS, STI, VCT and TB.						
KPI. 24 Number of workshops with NGOs and home-care givers network on development and monitoring of joint HIV/AIDS programmes	Target	Actual				
	4	4				
Comment on the achievement of the KPI and remedial measures						

Reamogeleng Support Group was launched on the 21 November 2008 at Monnakato Stakeholders PSP and NSP Workshop was conducted on the 27 August 2008 at Rustenburg Civic Centre.  
Kroondal Workshop on the 19 November 2008  
Boitekong Workshop on the 20 November 2008

KPI.25 Number of multidisciplinary law enforcement operations for crime prevention	Target	Actual
	40	54

**Comment on the achievement of the KPI and remedial measures**

The law enforcement was done in collaboration with various Stakeholders.

KPI. 26 Percentage completion and delivery of a major fire fighting pump.	Target	Actual
	100%	100%

**Comment on the achievement of the KPI and remedial measures**

The Vehicle was delivered in July 2008 and the Supply Chain management process on course for other two Vehicles during this last quarter. RLM was granted R8million by the Province and only R 2million was committed.

KPI.27 Number of Road Users' education programmes conducted.	Target	Actual
	48	58

**Comment on the achievement of the KPI and remedial measures**

Overall Number of 58 programmes has been achieved in a FY

Scholar Patrols were conducted in most Schools around Rustenburg area and also annual driver of the year competitions were conducted.

KPI.28 Number of schools enrolled for learner licenses	Target	Actual
	20	23

**Comment on the achievement of the KPI and remedial measures**

Thirteen schools were enrolled for Learners License. Since the introduction of electronic appointment system the programme has slowed down. Engagement with the Provincial Department of Transport.

KPI.29 Number of Urban and Rural household in the Service Authority Area, that were provided for the first time in financial year with a weekly refuse collection service.	Target	Actual
	10 000	0

**Comment on the achievement of the KPI and remedial measures**

On the 2008/09 performance agreement, the 10 000 service points that were envisaged to receive services could not be achieved as the extension of services was linked to the approval of the Waste Management Section 78 process which has not yet been approved.

KPI.30 Percentage completion of the Wetland Inventory Phase 2	Target	Actual
	100%	100%
<b>Comment on the achievement of the KPI and remedial measures</b>		
Wetland delineation and wetland assessment were completed. The consultant met with Integrated Environmental Unit, Estate and Town Planning for the final report presentation on the 17/12/08. Target for the financial year 2008/09 was reached.		

### 3.2 MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION

KPI. 31 Percentage of Council approved budget spent on implementing the WSP.	Target	Actual
	100%	78.5%

#### Comment on the achievement of the KPI and remedial measures

The total budget for the Workplace Skills Plan implementation was R1 637 200, and R 1 285 200. A total of 432 officials were scheduled for training during the financial year under review.

Ref: DCS

KPI. 32 Percentage of people from employment equity target groups employed in compliance with municipality's approved EE plan.	Target	Actual
	100%	87%

62 new appointments were made for the quarter under review. All appointments complied with the Employment Equity Plan.

Male		Female	
Africans	Whites	African	Whites
37	01	24	0

Ref: CSS

KPI.33 Percentage completion of Credible and up to date reviewed IDP	Target	Actual
	100%	100%

#### Comment on the achievement of the KPI and remedial measures

The draft IDP was tabled before Council on the 31 March 2009 and then publicized for public scrutiny and comment for a period up to 27 April 2009. After comments period the IDP was approved as per item 71 by a special sitting of Council on the 08 June 2009.

### 3.3 LOCAL ECONOMIC DEVELOPMENT

KPI.34 Number of jobs (for an individual earning minimum wage or above, for at least three months) created by municipal Capital project and LED initiatives	Target	Actual
	2500	5316

#### Comment on the achievement of the KPI and remedial measures

The following programmes accounted for creation of .... jobs during the period under review:

Components	Number of jobs created
Housing	4433
Infrastructure	616
Community develop	156
LED	89
Public safety (CCTV projects)	22

KPI.35 Number of agricultural development projects completed	Target 4	Actual 3
Comment on the achievement of the KPI and remedial measures		
<p><b><u>Maile Fresh Produce:</u></b></p> <ul style="list-style-type: none"> <li>• Project complete</li> <li>• Borehole drilled and equipped</li> <li>• Irrigation system installed</li> <li>• 1 hectare shade net structure installed</li> </ul> <p><b><u>Kopano Poultry and vegetable Project (Boitekong)</u></b></p> <ul style="list-style-type: none"> <li>• Security fencing erected</li> <li>• Quarter hectare shade net structure installed</li> </ul> <p><b><u>Kwanda Soul City Project (Meriting)</u></b></p> <ul style="list-style-type: none"> <li>• Joint effort between Municipality and Soul City TV Programme</li> <li>• Successfully completed and handed over</li> <li>• Project complete.</li> <li>• Borehole drilled and equipped</li> <li>• Irrigation system installed</li> </ul> <p><b><u>Katli Alive Plant Project</u></b></p> <ul style="list-style-type: none"> <li>• Water connections</li> <li>• Flower planting</li> <li>• Provision of Plastic tunnels</li> </ul> <p>Ref: DLED</p>		
KPI .36 Percentage completion of Zinniaville Factory Shops for SMMEs	Target 100%	Actual 70%
Comment on the achievement of the KPI and remedial measures		
<p>The official hand over of the Factory shops will be done during the third quarter (January-March) 2010. Ref: DLED</p>		
KPI.37 Percentage of Bids above R200 000 awarded to Companies with HDI content	Target 80%	Actual 65%
Comment on the achievement of the KPI and remedial measures		
<p>A total of 63 bids were adjudicated during the period under review. 41 of companies satisfied the requirement of the HDI status ranging from 50% - 100%, translating into 65%</p> <p>CFO</p>		

### 3.4 MUNICIPAL FINANCIAL VIABILITY

KPI.38 Percentage of Municipality’s capital budget actually spent on capital projects identified for the financial year in terms of the IDP*	Target	Actual																																												
	100%	67%																																												
Comment on the achievement of the KPI and remedial measures																																														
<table><tr><td></td><td><u>Budget</u></td><td><u>Spent</u></td><td><u>% Spent</u></td></tr><tr><td>Council General</td><td>81,769,783</td><td>50,278,364</td><td>83.89%</td></tr><tr><td>Office Of The Municipal Manager</td><td>9,710,587</td><td>8,193,614</td><td>84.38%</td></tr><tr><td>Office Of The Director: Infrastructure</td><td>283,626,894</td><td>195,325,362</td><td>68.87%</td></tr><tr><td>Corporate Support</td><td>532,144</td><td>488,954</td><td>91.88%</td></tr><tr><td>Local Economical Development</td><td>1,816,500</td><td>1,128,804</td><td>62.14%</td></tr><tr><td>Community Development</td><td>36,216,546</td><td>28,466,779</td><td>78.60%</td></tr><tr><td>Planning And Human Settlement</td><td>7,222,980</td><td>4,404,052</td><td>60.97%</td></tr><tr><td>Finance</td><td>300,000</td><td>238,612</td><td>79.54%</td></tr><tr><td>Director Public Safety</td><td>10,089,840</td><td>1,642,721</td><td>16.28%</td></tr><tr><td>Grand Total</td><td>431,285,274</td><td>290,167,262</td><td>67%</td></tr></table>				<u>Budget</u>	<u>Spent</u>	<u>% Spent</u>	Council General	81,769,783	50,278,364	83.89%	Office Of The Municipal Manager	9,710,587	8,193,614	84.38%	Office Of The Director: Infrastructure	283,626,894	195,325,362	68.87%	Corporate Support	532,144	488,954	91.88%	Local Economical Development	1,816,500	1,128,804	62.14%	Community Development	36,216,546	28,466,779	78.60%	Planning And Human Settlement	7,222,980	4,404,052	60.97%	Finance	300,000	238,612	79.54%	Director Public Safety	10,089,840	1,642,721	16.28%	Grand Total	431,285,274	290,167,262	67%
	<u>Budget</u>	<u>Spent</u>	<u>% Spent</u>																																											
Council General	81,769,783	50,278,364	83.89%																																											
Office Of The Municipal Manager	9,710,587	8,193,614	84.38%																																											
Office Of The Director: Infrastructure	283,626,894	195,325,362	68.87%																																											
Corporate Support	532,144	488,954	91.88%																																											
Local Economical Development	1,816,500	1,128,804	62.14%																																											
Community Development	36,216,546	28,466,779	78.60%																																											
Planning And Human Settlement	7,222,980	4,404,052	60.97%																																											
Finance	300,000	238,612	79.54%																																											
Director Public Safety	10,089,840	1,642,721	16.28%																																											
Grand Total	431,285,274	290,167,262	67%																																											
KPI.39 Percentage collection of Budgeted Revenue	Target	Actual																																												
	100%	103%																																												
Comment on the achievement of the KPI and remedial measures																																														
The total budgeted revenue for the year under review was R 1,606,204,967, a total revenue of R1 666 188 207 was received.																																														
Ref CFO																																														
KPI.40 Implementation of the Municipal Property Rates Act	Target	Actual																																												
	100%	100%																																												
Comment on the achievement of the KPI and remedial measures																																														
According to Council resolution Municipal Property Rates Act was implemented in June 2008.																																														
KPI.41 Percentage completion of water meter audits	Target	Actual																																												
	100%	20%																																												
Comment on the achievement of the KPI and remedial measures																																														
A number of people have been tasked with the responsibility of solving problems relating to the readings. The project will be implemented over time. 6000 meters have been audited and it will not be practical to audit all 75000 meters in one year.																																														

### 3.5 GOOD GOVERNANCE AND PUBLIC PARTICIPATION

<b>KPI.42 Timeous submission of Financial statement to the office of the Auditor General.</b>	<b>Target</b>	<b>Actual</b>
	31 August 2008	31 August 2008
<b>Comment on the achievement of the KPI and remedial measures</b>		
Annual financial statements were submitted on time, Receipt of the AFS was acknowledged by the office of the AG Ref: CFO		
<b>KPI.43 Number of Public Participation Forum meetings held</b>	<b>Target</b>	<b>Actual</b>
	4	3
<b>Comment on the achievement of the KPI and remedial measures</b>		
Public participation forum meetings on IDP related matters were held on the following dates 17 July 2008, 17 October 2008 and 17 November 2008  Ref: MSP		
<b>KPI.44 Timeous submission of MSA AND MFMA compliant Annual Report to Council</b>	<b>Target</b>	<b>Actual</b>
	31 Jan 2009	31 Jan 2009
<b>Comment on the achievement of the KPI and remedial measures</b>		
An annual report for the financial year 2007/2008 has been completed and served before the Portfolio committee and Council as per item 1 on the 27 January 2009. The annual report was further publicized for Public Comments and scrutiny by the oversight committee  Ref MSP		
<b>KPI.45 Timeous submission of Council approved credible IDP to MEC for Local Government and Housing</b>	<b>Target</b>	<b>Actual</b>
	June 2009	June 2009
<b>Comment on the achievement of the KPI and remedial measures</b>		
The A draft IDP was tabled before Council on the 31 March 2009 and then publicized for public scrutiny and comment for a period up to 27 April 2009. After comments period the IDP was approved as per item 71 by a special sitting of Council on the 08 June 2009. The adopted IDP was submitted to the MEC responsible for local government on the 23 June 2009.		
<b>KPI.46 Percentage completion of the risk register</b>	<b>Target</b>	<b>Actual</b>
	100%	40%
<b>Comment on the achievement of the KPI and remedial measures</b>		
Interactive risk assessment sessions were scheduled for January 2009.		

Ref: CAE

**KPI.45 Number of reports on establishment and functioning of IDP consultation cluster committees**

**Target**

**Actual**

4

2

**Comment on the achievement of the KPI and remedial measures**

The types of engagement that culminated in two stakeholders meeting being held warranted holding on joint cluster meeting since discussion item were common to all clusters. Two meeting were held during the period under review.

Ref: MSP

**KPI 46 Number of implementation reports from all 2010 Work streams in line with the host cities agreement**

**Target**

**Actual**

4

4

**Comment on the achievement of the KPI and remedial measures**



## Report of the Work Streams

As per the resolution Council' that the work streams meet once a month to report progress made regarding the implementation of 2010 projects.

Description	Comment on readiness
<b>Communication</b>	<p>The budget for community mobilization, marketing and branding for 2009 Confederations Cup was approved by RLM during the budget adjustment</p> <p>The focus was around promoting ticket sales, matches played at the stadium , public viewing areas , promoting of park and ride</p>
<b>Fan Park</b>	<p>The Fan Park Financial Terms were signed between the Host City and FIFA</p> <p>Fields College was chosen as the official FIFA venue for the 2010 FWC</p>
<b>Safety and Security</b>	<p>Safety and Security Summit was held on 5-6 June 2008 to address the following:-</p> <ul style="list-style-type: none"> <li>• Preparations for 2010</li> <li>• Safety and Security requirements during 2010 FIFA World Cup</li> <li>• Progress on volunteer, Transport, FIFA Marshals, Role of Private Security and African legacy initiatives</li> <li>• Match on accommodation, Team Base Camps</li> <li>• Community Mobilisation Strategy</li> <li>• Tourism Strategy for 2010 Disaster Management</li> </ul> <p>Safety &amp; Security pillar meets once on monthly basis and the Chaired by the Department of Public Safety and Rustenburg Local Municipality.</p> <p>The Pillar Consist of the following subcommittees;</p> <ul style="list-style-type: none"> <li>• Security and Policing protocol</li> <li>• Traffic Management/Transport</li> <li>• Health</li> <li>• National Intelligence Agency</li> <li>• Emergency and Disaster Management</li> <li>• Right protection programs</li> </ul> <p>The Screening and Vetting of Service Providers</p> <ul style="list-style-type: none"> <li>• FanPark/Public viewing procedures Protocol were finalised in consultation with the LOC. Ben Marais was used as a Public Viewing Area (PVA) and Fields College was identified as Fan Park.</li> </ul> <p>2010 FIFA By-Laws Workshop was conducted by the National Prosecuting Authority. The By-Laws are:-</p>

	<ul style="list-style-type: none"> <li>• Advertising By-Laws</li> <li>• Controlled Access Site By-Law</li> <li>• Public Open Space and City Beautification by-law</li> <li>• Public Roads and Traffic Guidance</li> <li>• Street Trading By-Laws</li> </ul> <p>The By-Laws were published, promulgated and gazetted.</p> <p>Operational Joint Committee was established under the leadership of the SAPS.</p> <p>Three (3) Traffic Officers were nominated and trained in Rights Protection Programme.</p> <p>Six (6) simulation exercises were conducted in preparation for FIFA Confederation Cup.</p> <p>The Municipality entered into Memorandum of Agreement with Bojanala Platinum District Municipality, Matlosane Local Municipality, Tlokwe Local Municipality and Madibeng Local Municipality to augment Emergency and Disaster Management resources during the FCC.</p> <p>The following plans were developed and submitted for input into the Security Master Plan:-</p> <ul style="list-style-type: none"> <li>• Traffic Management/Transport Management Plan</li> <li>• Emergency and Disaster Management Plan</li> <li>• Border Control Coordination Operational Plan</li> <li>• Stadium Security Plan</li> <li>• Electricity Plan</li> <li>• Environmental Health Plan</li> <li>• SAP Operational Plan and Threat Assessment</li> </ul> <p>Provincial Joint Operation Centre (Phokeng Police Station), Cluster Joint Operation Centre (Rustenburg Fire Department), Venue</p>
<b>Health</b>	<ul style="list-style-type: none"> <li>• Training of food handlers was conducted</li> <li>• Inspection of accommodation was also done</li> <li>• Certificates of acceptability for food suppliers was conducted</li> <li>• Department of Health in collaboration with Bojanala Platinum District are spear heading the program on health issue.</li> <li>• Our role as RLM mainly to support this program during implementation phase.</li> </ul>
<b>Match Venue</b>	<ul style="list-style-type: none"> <li>• The Royal Bafokeng Stadium was handed over to FIFA in January 2009 and hosted four matches during the 2009 FCC and it was regarded as having the best pitch among the four cities that hosted the Confederation Cup.</li> <li>• The contribution for the Rustenburg Local Municipality through the Department of Sports and Recreation (2010 Unit) amounts to R 192m and the Royal Bafokeng Nation contributed R 141m.</li> <li>• That it be noted that the cost overruns relating to the stadium</li> </ul>

	construction amounts to R 140 million.
<b>Training Venues</b>	<ul style="list-style-type: none"> <li>The three official training venues were utilized during the 2009 Confederation Cup, Moruleng Stadium, Mogwase Stadium and Olympia Park Stadium</li> </ul>
<b>Public Viewing</b>	<ul style="list-style-type: none"> <li>Each district hosted one public viewing area</li> <li>The host city hosted a public view at Ben Marais Hall which was very successful</li> </ul>
<b>Legacy and Sustainability</b>	<b>Volunteer programme</b> <ul style="list-style-type: none"> <li>850 Volunteers were recruited and trained during the 2009 FCC processes;</li> <li>The volunteer centre was established at the Old Town and Supper Hall</li> <li>The volunteers received a stipend, ADIDAS uniform meals and transport.</li> </ul>
<b>Business opportunity Conference</b>	<ul style="list-style-type: none"> <li>The Business Opportunity Conference was held in February 2009 in partnership with MATCH.</li> </ul>
<b>Sport Development</b>	<ul style="list-style-type: none"> <li>Funding from Department of Sports, Arts and Culture (Nationally) have been allocated to Department of Sports Arts and Culture in the Province to implement capacity building programme in the four districts focusing soccer clinics, capacity building of Referees, soccer administrated and coaching clinics.</li> </ul>
<b>FIFA Inspection</b>	<ul style="list-style-type: none"> <li>The Broader FIFA Inspection was held on the 2<sup>nd</sup> February 2009 focusing on the Hospitality, Protocol, Safety &amp; Security, Media and Competition.</li> </ul>
<b>Provincial Update</b>	<p>The 2010 Provincial Unit the Provincial Budgetary Committee approved 100 million in assist the Host City around the following issues</p> <ul style="list-style-type: none"> <li>Upgrading of the VSTS</li> <li>Establishment of a FIFA Fan Park</li> <li>Volunteer Programme</li> <li>Disaster Management</li> </ul>
<b>Finance and Legal</b>	<ul style="list-style-type: none"> <li>The Department of Transport agreed to fund an additional 80m on the roads;</li> <li>It was discovered that the Stadium was in a shortfall of R56m.</li> <li>The By – Laws were approved and promulgated.</li> </ul>
<b>Infrastructure Development and Management</b>	<ul style="list-style-type: none"> <li>Link Road -3.5 KM completed</li> <li>It was completed in March 2009</li> <li>Ring Road</li> <li>It was completed in February 2009</li> </ul>

	<ul style="list-style-type: none"> <li>• Western Bypass</li> <li>• Site establishment – 100% completed</li> <li>• Clear and grub, strip of topsoil is 80% completed</li> <li>• Surveying 100% completed</li> <li>• Completion date of Phase I – end May 2009</li> <li>• 16/2</li> <li>• It was completed and hand over to the community in March 2009</li> </ul>
--	--

## CHAPTER 5



# ANNUAL FINANCIAL STATEMENTS

**30 JUNE 2009**

# Rustenburg Water Services Trust



## FINANCIAL STATEMENTS

For the year ended 30 June 2009

---

### TRUST INFORMATION

**TRUST REFERENCE NUMBER** : IT 6155/03

### TRUSTEES

Date of appointment

Daisy Ipopeng Sedumedi	August 2004
Solomon Nortje	September 2003
Francios Daniel Swart	September 2003
Frans Roothman	February 2009
Priscilla Mangwani	February 2009
Simangele Sekgobela	February 2009
Johannes Ranwaga	Resigned
Michael Karabo Dube	Resigned
Nehemiah Letlotlo Kgobokoe	Resigned
Jeffrey Ethan Ngobeni	Resigned
Daddy Moloane	Resigned

**ADMINISTRATOR** : Bigen Africa Group Holdings (Pty) Ltd  
The Innovation Hub  
Persequor  
Pretoria  
0087

**REGISTERED OFFICE** : Allan Cormack Street  
The Innovation Hub  
Persequor  
Pretoria  
0184

**AUDITORS** : Office of the Auditor-General  
124 Kock Street  
Rustenburg  
0030

**BANKERS** : ABSA Business Bank  
91 Church Street  
Klerkdorp  
5271

---

### CONTENTS

PAGE

Report of the independent auditors	1
Trustees' report	2 - 3
Balance sheet	4
Income statement	5
Statement of Changes in Equity	6
Cash flow statement	7
Summary of accounting policies	8 - 10
Notes to the financial statements	11 - 15
Appendices to the financial statements	16 - 18

**Rustenburg Water Services Trust**



**Rustenburg Water Services Trust**



**TRUSTEES' REPORT**  
**For the year ended 30 June 2009**

---

The trustees present their annual report of the Trust, for the period ended 30 June 2009.

**1 General information**

The Trusts objective is to procure the design, construction, implementation, operation and maintenance of the Rustenburg, Bospoort and the Boitekong water supply scheme in the most cost effective manner and for the purpose of maximising the Trust income to be distributed to the beneficiary as well as to provide potable water to Rustenburg Local Municipality.

**2 Date of incorporation**

Date of incorporation of the Trust is 1 September 2003

**Operating and financial review**

	<b>2009</b>	<b>2008</b>
	<b>R</b>	<b>R</b>
Revenue	76,678,983	71,243,453
Operating surplus / (loss)	23,690,333	22,103,143
Net deficit for the period	(5,331,223)	4,536,676
Total assets	272,918,866	294,760,116
Total liabilities	270,887,364	279,255,477

**4 Statutory funds**

Donation of R1, 000 were donated by the donors as per the deed of the Trust

**5 Financial objectives and performance against surplus forecasts**

Financial performance for the 12 months period was satisfactorily, although slightly below management's expectations. Department of Water Affairs has not issued a Water License yet and this might hold significant risk to the Trust.

**6 Trustees and secretary**

The following are trustees of the Trust:

Daisy Ipopeng Sedumedi  
Solomon Nortje  
Francios Daniel Swart  
Frans Roothman  
Priscilla Mangwani  
Simangele Sekgobela



**7 Beneficiary details**

The sole beneficiary of the Trust is the Rustenburg Local Municipality

**8 Auditors**

In terms of Section 92 of the Municipal Finance Management Act (MFMA) No 56 of 2003, the audit will be conducted by the Office of the Auditor-General.

**9 Statements of responsibility**

The Trustees are responsible for the maintenance of adequate accounting records and the preparation and integrity of the financial statement and related information. The auditors are responsible to report on the fair representation of the financial statements. The financial statements are prepared in accordance with and comply with Statements of Generally Accepted Municipality Accounting Practice (GAMAP) and in the manner required by the Municipal Systems Act.

The Trustees are responsible for the Trust's system of internal financial control. These are designed to provide reasonable, but not absolute, assurance as to the reliability of the financial statements, and to adequately safeguard, verify and maintain accountability of assets, and to prevent and detect misstatement and loss. Nothing has come to the attention of the trustees to indicate that any material breakdown in the functioning of these controls, procedures and system has occurred during the year under review.

The financial statements have been prepared on the going concern basis, since the Trustees have every reason to believe that the trust has adequate resources in place to continue in operation for the foreseeable future.

**10 Subsequent events**

The Trust is yet to receive a water abstraction license from Department of Water Affairs. The fact that this license was a condition precedent at inception but still not fulfilled, prompted ABSA put the Trust on Terms. Absa gave the Trust 6 months to obtain the authorisation.

The financial statements were accepted by the trustees on \_\_\_\_\_ and are signed on its behalf by:

\_\_\_\_\_  
TRUSTEE

\_\_\_\_\_  
ADMINISTRATOR

**Rustenburg Water Services Trust**

**BALANCE SHEET**



At 30 June 2009

	NOTES	2009 R	2008 R
<b>CAPITAL EMPLOYED</b>			
Statutory funds		1,000	1,000
Non-distributable reserves		-	-
Distributable reserves		2,030,502	7,361,725
Long term liabilities		249,608,680	258,821,799
		<u>251,640,182</u>	<u>266,184,524</u>
<b>EMPLOYMENT OF CAPITAL</b>			
Property, plant and equipment			
Owned		206,227,162	228,154,552
Leased		3,361,081	3,525,705
		<u>209,588,243</u>	<u>231,680,257</u>
<b>Current assets</b>			
Consumer debtors		12,559,142	12,370,037
Cash resources		50,247,516	37,403,621
Other debtors		523,965	484,393
		<u>63,330,623</u>	<u>50,258,051</u>
<b>Current liabilities</b>			
Creditors		12,063,363	7,611,081
Short Term Portion of Liabilities		9,215,321	8,142,703
		<u>21,278,684</u>	<u>15,753,784</u>
<b>Net current assets</b>		42,051,939	34,504,267
		<u>251,640,182</u>	<u>266,184,524</u>

# Rustenburg Water Services Trust



## INCOME STATEMENT

For the year ended 30 June 2009

NOTES	2009 R	2008 R
Gross revenue	76,678,983	71,243,453
Other income	-	-
Depreciation and amortisation	(22,382,014)	(22,305,876)
All other operating expenses	(30,606,636)	(25,697,804)
Surplus/(deficit) from operations	23,690,333	23,239,772
Finance costs - net	(29,021,556)	(31,381,687)
Surplus/(deficit) for the period	(5,331,223)	(8,141,915)
Surplus/(deficit) at beginning of the period	7,361,725	15,503,639
Surplus/(deficit) end of the period	2,030,502	7,361,725

## Rustenburg Water Services Trust

STATEMENT OF CHANGES IN EQUITY For the  
year ended 30 June 2009



	Note	Statutory funds R	Retained Earnings R	Non Distrib. Reserve R	Total R
Balance at 30 June 2006		1,000	10,966,963		10,967,963
Net surplus for the year			4,536,676		4,536,676
Balance at 30 June 2007		1,000	15,503,639		15,504,639
Net deficit for the year			-8,141,914		-8,141,914
Balance at 30 June 2008		1,000	7,361,725		7,362,725
Net deficit for the year			(5,331,223)		(5,331,223)
Balance at 30 June 2009		1,000	2,030,502		2,031,502

# Rustenburg Water Services Trust



## CASH FLOW STATEMENT

For the year ended 30 June 2009

	NOTES	2009 R	2008 R
<b>Cash flows from operating activities</b>			
Cash receipts from rendering of services		76,489,878.00	72,537,336.00
Net credit raised from suppliers		26,193,926.00	-26,991,686.95
Cash generated from operations	9	50,295,952	48,820,102
Interest paid		(33,252,345)	(34,725,507)
Interest received		4,230,789	3,548,301
<b>Net cash flow from operating activities</b>		21,274,396	17,642,896
<b>Cash flows from investing activities</b>			
Acquisition of property, plant and equipment		(290,000)	(3,274,091)
<b>Net cash flow from investing activities</b>		(290,000)	(3,274,091)
<b>Cash flow from financing activities</b>			
Longterm Liabilities	2	(8,140,501)	(6,864,942)
<b>Net cash flow from financing activities</b>		(8,140,501)	(6,864,942)
Net increase in cash and cash equivalents		12,843,895	7,503,863
Cash and cash equivalents at beginning of year		37,403,622	29,899,761
<b>Cash and Cash equivalents at end of year</b>	5	50,247,516	37,403,621

# Rustenburg Water Services Trust

## SUMMARY OF ACCOUNTING POLICIES For the year ended 30 June 2009

---



The principal accounting policies adopted in the preparation of these financial statement are set out below:

### 1 BASIS OF PREPARATION

The financial statements are prepared in accordance with and comply with Statements of Generally Accepted Municipality Accounting Practice (GAMAP). Where GAMAP is not applicable, statements of Generally Accepted Accounting Practice (GAAP) have been applied.

The financial statements are prepared under the historical cost convention, on the accrual basis of accounting

The preparation of financial statement in conformity with GAMAP requires the use of estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Although these estimates are based on management's best knowledge of current events and actions, actual results ultimately may differ from these estimates.

### 2 LEASES

Leases of fixed assets where the Trust assumes substantially all the benefits and risks of ownership are classified as finance leases. Finance leases are capitalised at the net present value of the total lease payments at the commencement of the lease. Each lease payment is allocated between the liability and finance charges to achieve a constant rate on the finance balance outstanding. The corresponding rental obligations, net of finance charges, are included in other long-term liabilities. The interest element of the finance charge is charged to the income statement over the lease period. The fixed assets acquired under finance leasing contracts are depreciated over the lease period of the assets.

Leases of assets under which all the risks and benefits of ownership are effectively retained by the lessor are classified as operating leases. Payments made under operating leases are charged to the income statement on a straight-line basis over the period of the lease.

### 3 CONSUMER DEBTORS

Consumer debtors are carried at anticipated realisable value. An estimate is made for doubtful receivables based on a review of all outstanding amounts at the year-end. Bad debts are written off during the year in which they are identified.

### 4 CASH AND CASH EQUIVALENTS

Consumer debtors are carried in the balance sheet at cost. For the purpose of the cash flow statement, cash and cash equivalents comprise cash on hand, deposits held at call with banks, other short-term highly liquid with original maturities of 12 months or less, and bank overdrafts. In the balance sheet, bank overdrafts are included in borrowings in current liabilities, when applicable.

### 5 BORROWINGS

Borrowings are recognised at the proceeds received, net of transaction costs incurred.

# Rustenburg Water Services Trust

## SUMMARY OF ACCOUNTING POLICIES (Continued) For the year ended 30 June 2009



### 6 PROPERTY, PLANT AND EQUIPMENT

Property, plant and equipment are initially recorded at cost. Cost includes all costs directly attributable to bringing the assets to working condition for their use.

Bospoort's property, plant and equipment are only depreciated once commissioned.

Depreciation is recorded by a charge to income computed on a straight-line method to write off the cost of the assets over their expected useful lives. The expected useful lives are as follows

Leased Assets	25	Years
Owned Assets: Land and Buildings	25	Years
Owned Assets: Plant - Machinery	5	Years
Owned Assets: Plant - Electric Equipment	5	Years

Where the carrying amount of an asset is greater than its estimated recoverable amount, it is written down immediately to its recoverable amount.

Gains and losses on disposal of fixed assets are determined by reference to their carrying amount and are taken into account in determining operating profit.

Borrowing costs are capitalised.

Repairs and maintenance are charged to the income statement during the financial period in which they are incurred. The cost of major renovations is included in the carrying amount of the assets when it is probable that further economic benefits in excess of the originally assessed standard of performance of the existing assets will flow to the Trust. Major renovations are depreciated over the remaining useful life of the related asset.

### 7 PROVISIONS

Provisions are recognised when the Trust has a present legal or constructive obligation as a result of past events, when it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation, and when a reliable estimate of the amount of the obligation can be made.

### 8 REVENUE RECOGNITION

Revenue comprises the invoiced value of fees rendered in respect of water supply, net of value-added tax.

Other revenues earned by the Trust are recognised on the following basis:

- Interest income - as it accrues (taking into account the effective yield on the asset) unless collectability is in doubt

# Rustenburg Water Services Trust

## SUMMARY OF ACCOUNTING POLICIES (Continued) For the year ended 30 June 2009

---



### 9 RESERVE ACCOUNTS

#### Contingency Reserve Account

Means the contingency reserve to be created by the borrower and to be held in the contingency reserve account. If the required level is exceeded the excess will be deposited into the Distribution Reserve Account. The amount in the account will be utilised for paying the costs of maintenance work, which falls outside the ambit of the Operating & Maintenance Agreement.

#### Debt Service Reserve Account

Means the debt service reserve to be created by the borrower and to be held in the debt service reserve account. If the required level is exceeded the excess can be deposited in the Distribution account. The amount in the account will be utilised for purpose of the repayment of the Term Loan.

#### Industrial Contingency Reserve account

Means the industrial contingency reserve to be created by the borrower and to be held in the industrial contingency reserve account. If the required level is exceeded the excess will be deposited into the Distribution Reserve Account. The amount in the account will be utilised for undisputed claims of the Industrial Off-Takers in accordance with the Industrial Off-Take Agreements.

### 10 FINANCIAL INSTRUMENTS

Financial instruments recognised in the balance sheet include loans, trade and other receivables, trade and other payables and cash and cash equivalents.

Financial assets and financial liabilities are recognised on the Trust's balance sheet when the Trust becomes a party to the contractual provisions of the instrument. Financial assets and financial liabilities are initially recognised at the fair value of the consideration given (in the case of an asset) or received (in the case of a liability) for it. Cash flows relating to current receivables are generally not discounted, unless significant.

Financial assets and liabilities are offset and the net amount reported in the balance sheet only when there is a legal right to set-off the recognised amounts, and the Trust intends to settle on a net basis or to realise the asset and the liability simultaneously.

Financial assets or a portion of the financial assets are de-recognised when the Trust loses control of the contractual rights that comprise the financial asset. The Trust loses such control if it realises the rights to benefit from the contract, the rights are surrendered.

Financial liabilities are de-recognised when they are extinguished - that is, when the obligation specified in the contract is discharged, cancelled or expires.



# Rustenburg Water Services Trust

NOTES TO THE FINANCIAL STATEMENTS (Continued)  
For the year ended 30 June 2009



	2009 R	2008 R
<b>1 DISTRIBUTABLE RESERVES</b>		
At beginning of year	7,361,725	15,503,639
Profit / (Deficit) for the period	(5,331,223)	(8,141,915)
	2,030,502	7,361,725
Appropriations made		
Transfer to debt service reserve	-	-
Transfer to non-distributable reserve	-	-
Balance at end of period	2,030,502	7,361,725
<b>2 LONG TERM LIABILITIES</b>		
<b>Non-current</b>		
2.1 Bank borrowings		
ABSA Bank Limited	254,808,055	262,902,020
The loan is secured by:		
• a general notarial bond over the movable assets of the Trust.		
• Cession of the Rustenburg Lease Agreement		
• the Debt Service Reserve Account, the Contingency Reserve Account and the Industrial Contingency Reserve Account.		
The loan bears interest at a rate, 12.8044% NACM. The will is repayable over a period of 15 years.		
Less short term portion	(9,153,717)	(8,096,167)
	245,654,338	254,805,853
2.2 Finance lease liabilities		
Rustenburg Local Municipality	4,015,946	4,062,482
Lease liabilities are effectively secured as the rights to the leased assets revert to the lessor in the event of default, subject to the cession of the lease agreement as security for the bank borrowings.		
Less short term portion	61,604	46,536
	249,608,680	258,821,799
Finance lease liabilities - minimum lease payments:		
Not later than 1 year	61,604	46,536
Later than 1 year and not later than 5 years	425,126	350,380
Later than 5 years	3,529,215	3,665,566
	4,015,946	4,062,482

# Rustenburg Water Services Trust

NOTES TO THE FINANCIAL STATEMENTS (Continued)  
for the year ended 30 June 2009



	2009 R	2008 R
<b>4 CONSUMER DEBTORS</b>		
Total	12,559,142	12,370,037
Debtors' ageing		
Current	10,840,032	9,428,772
30 days	1,719,110	2,739,998
60 days	-	-
90 days	-	-
120 - 365 days	-	201,267
+365 days	-	-
	12,559,142	12,370,037
<b>5 CASH AND CASH EQUIVALENTS</b>		
ABSA Bank Limited		
Distribution Reserve Account	440,679	16,313,901
Rustenburg Deposit Account	85,433	912,189
Contingency Reserve Account	8,983,954	(46)
Industrial Contingency Reserve account	501,551	(46)
Debt Service Reserve Account	40,235,899	20,177,623
Current Account	-	-
	50,247,516	37,403,622
For the purpose of the cash flow statement, the year-end cash and cash equivalents comprise the following:		
Cash resources	50,247,516	37,403,621
ABSA Excess Facility	-	-
	50,247,516	37,403,621
<b>6 OTHER DEBTORS</b>		
South African Revenue Service - VAT	-	-
Prepaid expenses / Deposits	523,965	484,393
	523,965	484,393
<b>7 CREDITORS</b>		
Trade payables	11,154,295	7,380,235
South African Revenue Service - VAT	902,318	223,476
Other payables	6,750	7,370
	12,063,363	7,611,081
<b>8 FINANCE COSTS - NET</b>		
Interest received		
Current Account	4,230,789	3,548,301
Interest paid		
Current and Longterm Loans	(33,049,758)	(34,725,507)
Finance Lease	(202,587)	(204,481)
	(29,021,556)	(31,381,687)

# Rustenburg Water Services Trust

NOTES TO THE FINANCIAL STATEMENTS (Continued)  
For the year ended 30 June 2009



	2009 R	2008 R
<b>9 CASH GENERATED FROM OPERATIONS</b>		
Surplus before tax	(5,331,223)	(8,141,914)
Adjustments for:		
Interest paid	33,252,345	34,725,507
Interest received	(4,230,789)	(3,548,301)
Depreciation	22,382,014	22,305,876
	46,072,347	45,341,168
Changes in working capital		
Trade and other receivables	(228,677)	1,293,883
Payables	4,452,282	2,185,050
Cash generated from operations	50,295,952	48,820,102

## 10 FINANCIAL INSTRUMENTS

### Credit risk

Financial assets, which potentially subject the trust to concentrations of credit risk, consist principally of cash, short-term deposits and trade receivables. The Trust's cash equivalents and short-term deposits are placed with high-credit quality financial institutions. Credit risk with respect to trade receivable is limited due to the fact that there is only one major customer, the Rustenburg Local Municipality.

The carrying amounts of financial assets included in the balance sheet represent the Trust's exposure to credit risk in relation to these assets.

### Fair values

The fair values of the financial assets and liabilities are disclosed in the relevant note.

### Interest rate risk

The trust's income and operating cash flows are substantially independent of changes in market interest rates. The trust has no significant interest bearing assets.

### Liquidity risk

Prudent liquidity risk management implies maintaining sufficient cash and marketable securities, the availability of funding through an adequate amount of committed credit facilities and the ability to close out market positions. Due to the dynamic nature of the underlying business, the trust aims at maintaining flexibility in funding by keeping committed credit lines available.

## 11 TAXATION

The Trust is a vesting trust and all income tax vests with the sole beneficiary, being the Rustenburg Local Municipality, who in turn is exempt from paying income tax.

## 12 RELATED PARTY TRANSACTIONS

12.1 The transactions between RLM and The Rustenburg Water Service Trust is classified as related party transactions. The nature of the relationship is that RLM is the sole Beneficiary of the Trust, and has the right to appoint 4 representative on the board of trustees.

	2009	2008
Water Sales to RLM	43,455,784	41,729,932
Accounts Receivable	(6,041,211)	(9,697,843)
Finance Lease Liabilities	4,015,946	4,062,482

## Rustenburg Water Services Trust



### NOTES TO THE FINANCIAL STATEMENTS (Continued) For the year ended 30 June 2009

#### 12 RELATED PARTY TRANSACTIONS (CONTINUED)

**12.2** The transactions between Magalies Water and The Rustenburg Water Service Trust is classified as related party transactions. The nature of the relationship is that Magalies has the right to appoint one representative to the board of Trustees and thereby has an influence on financial and operating policies of the Trust.

	2009	2008
Production Cost	(23,937,049)	(22,199,199)
Accounts Receivable	(136,687)	(115,314)
Accounts Payable	3,153,725	2,356,267

**12.3** The transactions between ABSA Corporate and Merchant Bank and The Rustenburg Water Service Trust is classified as related party transactions. The nature of the relationship is that ABSA has the right to appoint one representative to the board of Trustees and thereby has an influence on financial and operating policies of the Trust.

Interest Received	4,230,789	3,548,301
Bank Charges	(8,128)	(2,728)
Capitalised Interest (for the year)	-	-
Term Loan	254,808,055	262,902,020

**12.4** The transactions between BigenAfrica Group Holdings and The Rustenburg Water Service Trust is classified as related party transactions. The nature of the relationship is that ABSA has the right to appoint one representative to the board of Trustees and thereby has an influence on financial and operating policies of the Trust.

Administration Cost	(902,048)	(832,279)
Trade Creditors	84,405	165,682

Through its subsidiary, Rustenburg Consulting Consortium, BigenAfrica conducted the Engineering and Design work as well as Project Management for the Trust.

Consulting fees - feasibility	(1,351,907)	(880,961)
Project Management	-	(328,668)
Trade Creditors	41,478	68,299
Maintenance inspection	(126,312)	-

## **Rustenburg Water Services Trust**

**APPENDICES TO THE FINANCIAL STATEMENTS**  
**For the year ended 30 June 2009**



---

Detailed income statement

# Rustenburg Water Services Trust

**DETAILED INCOME STATEMENT (UNAUDITED)**  
For the year ended 30 June 2009



	2009 R	2008 R
<b>REVENUE</b>		
Sales - water	76,678,983	71,243,453
<b>COST OF SALES</b>		
Production overheads - fixed		
RLM - Magalies Fixed Cost	6,532,837	6,105,455
Boitekong: Magalies Fixed Cost	3,795,720	3,547,402
Bospoort: Magalies Fixed Cost	3,764,425	3,518,154
Kloof: Fixed Cost	569,258	357,616
Monakato: Fixed Cost	684,084	532,776
Lethabong: Fixed Cost	874,156	680,807
Production overheads - variable		
RLM - Magalies Variable Cost	4,506,673	4,084,943
Boitekong: Magalies Variable Cost	967,644	948,623
Bospoort: Magalies Variable Cost	2,213,728	2,408,373
Kloof: Variable Cost	28,524	15,050
Raw Water Cost	3,269,827	1,985,039
	27,206,876	24,184,238
<b>GROSS MARGIN</b>	49,472,107	47,059,215
<b>OTHER INCOME</b>		
Tender documents	-	-
Sundry Income	-	-
	49,472,107	47,059,215
<b>EXPENSES</b>		
Administrator's remuneration	(902,048)	(832,279)
Auditors Remuneration	(73,155)	(68,994)
Advertising and Promotions	(9,000)	-
Bank charges	(8,128)	(2,728)
Consulting fees	-	(63,132)
Depreciation	(22,382,014)	(22,305,876)
Feasibility study	(1,351,907)	-
Inauguration	-	(82,545)
Insurance	(391,744)	(300,790)
Legal Fees	(92,210)	(123,116)
Maintenance inspection	(126,312)	-
Repairs	(411,863)	-
Trustees Remuneration	(33,393)	(39,982)
	(25,781,774)	(23,819,442)
<b>Surplus/(Deficit) from operations</b>	23,690,333	23,239,773
Finance costs - net		
Interest received	4,230,789	3,548,301
Interest paid	(33,252,345)	(34,929,988)
<b>Surplus/(Deficit) for the period</b>	(5,331,223)	(8,141,914)

# Rustenburg Water Services Trust

ANALYSIS OF PROPERTY, PLANT AND EQUIPMENT  
For the year ended 30 June 2009



## INFRASTRUCTURE ASSETS

	Water purification works R	Water reticulation schemes R	Sewerage purification works R	Total R
<b>2009</b>				
Opening carrying amount	67,492,833	-	118,618,792	186,111,625
Additions	290,000	-	-	290,000
Disposals	-	-	-	-
Depreciation charge	(7,896,805)	-	(12,490,213)	(20,387,018)
Closing carrying amount	59,886,028	-	106,128,579	166,014,607
<b>2008</b>				
Opening carrying amount	82,354,989	-	142,866,936	225,221,925
Additions	-	-	-	-
Disposals	-	-	-	-
Depreciation charge	(14,862,156)	-	(24,248,144)	(39,110,300)
Closing carrying amount	67,492,833	-	118,618,792	186,111,625

## LEASED ASSETS

	Plant and equipment R	Motor vehicles R	Furniture fittings R	Total R
<b>2009</b>				
Opening carrying amount	3,525,706	-	-	3,525,706
Additions	-	-	-	-
Disposals	-	-	-	-
Depreciation charge	(164,624)	-	-	(164,624)
Closing carrying amount	3,361,081	-	-	3,361,081
<b>2008</b>				
Opening carrying amount	4,115,610	-	-	4,115,610
Additions	-	-	-	-
Disposals	-	-	-	-
Depreciation charge	(589,904)	-	-	(589,904)
Closing carrying amount	3,525,706	-	-	3,525,70

